



El Dorado County Emergency Services Authority

JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, September 15, 2021 – 9:00 a.m.

Diamond Springs Fire Department, Station 49 Downstairs Classroom
501 Main Street, Diamond Springs, CA

MINUTES

Attendees

EMSOC Committee Members:

- | | |
|---|--|
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Sherry Moranz | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Josh Agustin |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Leah Yaws |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, Chair | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, Vice Chair | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Bob Bement |

Guests:

Mark Swink, Folsom Lake College

Other Attendees:

Director Tim White, El Dorado Hills Fire Department
Trauma/EMS Coordinator Michelle Williams, Marshall Medical Center
Battalion Chief Mike Batham, Cal Fire ECC
Executive Director Brian Veerkamp, EDC ESA
Deputy Director Cristy Jorgensen, EDC ESA

1. Approval of Agenda

First: Chief Hall

Second: Chief Gallagher

2. Approval of EMSOC Meeting Minutes – 6/16/2021 & 7/21/2021 Meetings

First: Chief Gallagher

Second: Chief Hall

3. Public Comments-None

4. Reports

4.1 EMT & MICN Ride-alongs

4.1.1 Folsom Lake College EMT COVID-19 Protocols

- *Mark Swink, the EMT Program Director from Folsom Lake College presented information on the program and the updated COVID protocols that the college has instituted.*
- *The Committee discussed EMT & MICN Ride-alongs. The consensus is that with COVID-19 still active in the County ride-alongs are still on hold. The Committee would like to leave the item on the agenda to re-visit on a monthly basis.*

4.2 Training Update

4.2.1 AEMT Training Program

- *FY 20/21: 425 Medical/34 Medical> 24 mins (Somerset x3, Grizzly Flat x 4, Omo Ranch x 3, Fairplay x 7, Mt Aukum x 15, Outingdale x2)*
- *9 x No Transport. 19 x C2. 6 x C3 or Upgraded to C3.*

- JPA Staff presented incident statistics from FY 2020-21. Staff looked at exceptions that were reported in the response area, then looked at each of those incidents, chief complaint and transport circumstances.
- After review of the statistics and the potential cost of starting the Pilot AEMT Training Program, the Committee recommends waiting on this project. Future consideration may include broadening the coverage area to the entire West Slope, not just the PIO Fire area.

4.3 AVL Update

- JPA Staff reported that invoices are still being sent out to participating agencies.
- JPA Staff is assembling a comprehensive list of participating units to share with ECC and Radio Mobile.

4.4 Controlled Substance Plan DRAFT

- At the last BOD meeting, Controlled Substance AdHOC members were re-assigned. Working on scheduling meeting with new committee members.

4.5 ePCR Documentation

4.5.1 FD PCRs

- LEMSA is sending out a new documentation report with requested corrections. Some of the records live in the FD side of ImageTrend JPA Staff seeking direction on how the FD reps want these corrections managed.
- JPA Staff will reach out to LEMSA for additional clarification on the request.

4.6 AFG Monitor Purchase

- Chief Hall reported on the monitor evaluation process.

COMMITTEE ACTION: Receive and file all reports.

5. Action Items

5.1 Move Up & Covers Pilot Project-Reduce Move Ups from 2100-0900

5.1.1 Establish Trial Period

- Initial trial period of 3 months.

5.1.2 Evaluation Method

- ECC Medic Unit Response Time Summary Report
- ECC Medic Unit Utilization Report
- Subjective pre and post survey of the crews.
 - How rested do you feel in the morning? (Scale of 1-5 with 1 being exhausted and 5 being well rested.)
 - How many times do you think you are moving up between the hours of ___ and ___? 0-5 times a night, 6-10 times a night, 11-15 times a night, > than 15 times a night.

5.1.3 Evaluation Criteria

- Monitor the Medic Unit Response Time Summary Report for any response delays during the designated hours of the trial period.
- Monitor Medic Unit Utilization Reports during the designated hours of the trial period.

5.1.4 Trigger Points

- West-if 28, 89 or 85 are available, no move ups. If all three are unavailable for > than 15 minutes, move a unit to 28.
- East Core-if 49, 25 and 17 are available, no move-ups. If all three are unavailable for > than 15 minutes, move the closest unit for coverage of the East Core. (17 would move to 25 or 28 would move to 48).
- Medic 19 doesn't move unless responding to a call.
- Medic 61 doesn't move unless responding to a call.

- Reviewed Response Statistics focusing on an hour-by-hour breakdown per medic unit and call type during FY 20-21 during the hours of 2100-0900.
- Discussed call volume during the hours of 2100-0900 in the West and the Core.
- Discussed changing the hours of the pilot from 2100-0900 to 2300-0600.
- Remove the statements regarding Medic 19 and Medic 61 from the Pilot Project.
- As Pilot Project proceeds, review response statistics monthly at EMSOC.
- Pilot Project changes System Status Management Policy from the hours of 2300-0600 for ECC.
- Discussion on the response system as a whole.
- Chief Yaws requested information on the current Exception Report statistics during the proposed Pilot Project hours. Staff will research and bring to the next EMSOC meeting.
- Chief Brown requested future discussion on the Initial Move Up location of Medic 61 being moved from Station 74 to Station 51. If the system drops another level, then Medic 61 could be moved to Station 74. Would keep them as the primary ALS unit on the Divide and the secondary ALS unit towards the Core. Concern about the amount of time Medic 61 is spending at Station 74 without running a call. Staff will add to the October meeting agenda.

ACTION: Chief Brown Recommended the Move Up Pilot Project with the updated hours and the removal of language on Medic 19 and Medic 61 to the JPA Board of Directors at the October 27, 2021 Meeting. Chief Gallagher seconded the motion which carried unanimously.

5.2 Placerville Speedway Race Coverage

- Executive Director Veerkamp reported on the current activity regarding the Placerville Speedway Race Coverage. The proposed DRAFT contract has been reviewed by legal counsel. Price proposal is built around cost recovery and reimbursing the agencies who provide dedicated personnel to staff the races.
- Reviewed past race coverage. DS Fire has primarily covered the races either with dedicated personnel on the reserve medic unit or flexing the system for coverage.
- Chief Hall asked if there is language built in that allows the JPA to cancel race coverage duties if the impact to the overall system becomes overwhelming. Chief Hall would like an evaluation criteria that if this race coverage does start to negatively impact the system that the JPA would re-evaluate participation in the race coverage.
- Chief Cordero discussed the benefit of having a local unit provide this service rather than an outside provider, but also agreed with Chief Hall's concerns about the potential negative impact to the system.
- Committee would like staff to provide a response report which evaluates system coverage and draw down during the race times.
- Chief Gallagher expressed his department's support of the race coverage and the benefit of having the local coverage of this community event.

ACTION: Chief Gallagher recommended proposing the service agreement to the JPA Board of Directors at the October 27, 2021 meeting. Chief Hall seconded the motion with re-evaluation on a monthly basis to ensure that race coverage is not negatively impacting the system as a whole and ensure that contract language allows the JPA to cancel the contract if needed, which carried unanimously.

5.3 AHA Training Site

- JPA Staff presented the DRAFT Training Site Agreement with MMC for review. Some items of concern had been raised including requiring the use of electronic exams and the \$500 annual training site fee. After conversations with representatives from MMC, those items are set to remain in the agreement. There was concern about wifi access at all of the locations and that being an issue with electronic exams. To support this requirement, course locations would need to be limited to locations with strong wifi signal. The JPA also has wifi based tablets available to dedicate to online exams for AHA Courses.

- *Based on AHA PAM language regarding maintaining a library of provider manuals, JPA Staff recommends limiting the training locations to 3. Each location is required to maintain a library of provider manuals. By limiting the locations, the JPA can reduce some of the cost associated with the provider manuals.*
- *The annual training site fee is standard practice for Training Centers to charge Training Sites an annual fee. The proposed annual fee from MMC would go towards the cost of the Training Course Faculty member conducting the Instructor Courses and completing the instructor monitoring which is required. The fee would also go towards the Training Center Coordinator evaluating course paperwork for accuracy and processing card orders. JPA staff did reach out to MMC to ask that they reconsider this fee to which they declined.*
- *Despite the annual training site fee, the agreement still provides an opportunity for the JPA to offer AHA certification courses at a reduced rate than what the member agencies are currently paying for this training.*
- *Items to consider include: training locations, schedule of courses, facilitate with MMC for the instructor courses and monitoring, finalizing instructor candidate list, required equipment, and how to conduct the business of the training site. Do the member agencies cover the cost of their employee teaching the course and just reimburse the JPA for the card fees or does the JPA hire the instructors and invoice a per student amount to the agencies?*
- *Discussion on current practice of conducting AHA certification courses and how starting an AHA Training Site could benefit the member agencies.*
- *Committee requested JPA staff to bring AHA Training Site operations proposal to next EMSOC meeting for discussion.*

ACTION: *Chief Gallagher recommended the MMC AHA Training Site Agreement to the JPA Board of Directors at the October 27, 2021 meeting. Chief Hall seconded the motion which carried unanimously.*

5.4 EMR Training Program

- *JPA Staff reviewed staff report on EMR and EMT Training Program approval. Discussed historical practice for EMR & EMT at the County Training Officer's Association level. JPA Staff is recommending that the JPA submits a program approval application in to the LEMSA for EMR and EMT.*
- *JPA Staff presented draft budgets for EMR and EMT.*
- *EMR Program could continue to be offered as is with the JPA providing administrative oversight and support of the program.*
- *JPA EMR program would have students complete the NREMT EMR Exam for certification.*

ACTION: *Chief Hall recommended the submission of the EMR Program Approval Request to the JPA Board of Directors at the October 27, 2021 Meeting. Chief Gallagher seconded the motion which carried unanimously.*

5.5 EMT Training Program

- *JPA Staff reviewed specific details of the proposed EMT Program including proposed program budget.*
- *County TO's approved to offer EMT but does not currently provide this training.*
- *Discussion on quality of program with relation to other program offerings in the area. El Dorado County only has a couple of EMT programs which are offered on a semester schedule. There is opportunity to provide the training on an alternative schedule to capture a different student population.*

ACTION: *Chief Hall recommended the submission of the EMT Program Approval Request to the JPA Board of Directors at the October 27, 2021 Meeting. Chief Gallagher seconded the motion which carried unanimously.*

5.6 Gurney & PowerLoad Lease Program

- *JPA Staff presented the proposed pricing from Stryker on the upgrade of the gurney's and Powerload system. Proposal includes a 5-year payment plan or a 5-year lease option. Included maintenance contract. Quote includes 8 new gurney's and 14 Powerload systems. Powerload systems would be installed on all of the medic units, including the reserve units, and there would be a total of 10 newer gurney's in the system-1 on each first out medic unit and 2 spare gurneys. There are 2 newer gurneys and Powerload systems already in the system. The quote includes wing rails on the gurneys. Does not include the installation cost.*
- *Existing gurneys could be modified to be compatible with the Powerload system at an additional cost.*
- *Discussion on quantity of the proposed number of gurneys and proposed number of Powerload systems listed on the quote. Does every back up unit need a Powerload installed?*
- *JPA Staff recommends the lease option over the payment plan option for the gurneys and Powerload System.*

ACTION: *Chief Brown motioned to recommend approval of the Gurney & Powerload Lease Agreement to the JPA Board of Directors at the October 27, 2021 Meeting. Chief Hall seconded the motion which carried unanimously.*

6. Response Reports

6.1 July & August 2021

- 6.1.1 Incident Summary Report
- 6.1.2 Mutual Aid
- 6.1.3 Move Up & Cover
- 6.1.4 IFTs
- 6.1.5 Response Comparison
- 6.1.6 Medic Unit Utilization-Move Up & Cover
- 6.1.7 APOT

- *Reviewed response reports for July and August 2021. IFTs down for August.*

COMMITTEE ACTION: Receive and file July & August 2021 Response Reports.

7. Committee Reports

7.1 ePCR Working Group

- *Chief Hall reported that the AdHOC met in August. Finalized policy language with the County LEMSA. Will reach out to the LEMSA on some language clarification and report back.*

7.2 CQI Committee

7.2.1 Next meeting scheduled for October 13, 2021

- *Met in August and September. Working on CQI criteria to build into ImageTrend on specific call types build into the CQI Plan. Identifying data points for CQI reporting.*

7.3 System Status Committee

- *No Update.*

7.4 Ambulance Spec Committee

- *No update.*

7.5 LEMSA CQI Committee

7.5.1 Next meeting October 13, 2021

7.6 LEMSA MAC Committee

7.6.1 Next meeting scheduled for October 13, 2021

7.6.2 Protocol Updates

7.6.2.1 Training Plan

7.6.2.2 Protocol Implementation Plan

- *Plan to meet with LEMSA and CSA 3 on protocol updates during the CAA Conference in August but conference was postponed due to Caldor Fire. Working on rescheduling the meeting. CSA3 is contracting with local training provider to conduct protocol update training. Looking at pushing implementation date to January 1st with protocol update training occurring in November and December.*

8 Standing Items

8.1 Upcoming Events

- *GEO Fire Founders Day this Sunday, September 19, 2021.*
- *GEO Fire 40th Anniversary Celebration of Ambulance Service-November 20, 2021.*
- *Tim White: September 16, 1965 Volunteer Firefighter from EDH Fire Peter Bertleson died in the line of duty. Small memorial service scheduled at 8:30am tomorrow at Bertleson Memorial Park. Please keep him in your thoughts tomorrow.*

8.2 Cal Fire ECC Report

- *Chief Batham reported that ECC is still busy.*
- *Still conducting EIDS screening on calls.*

9. Good and Welfare

- *Tim White reported on LAFCo Special District seat that has recently opened. He received nomination for this seat and is hoping that another fire district representative can fill that opening. Would like the support from the fire districts for his nomination.*
- *Chief Brown brought up the recently updated COVID mandatory vaccine requirements issued by the President. Potentially ties receipt of federal funding directly to vaccine requirement. Want to make sure that this issue is watched closely.*
- *County is conducting a CARES Audit and has sent out a personnel spreadsheet for completion. Specifically looking at total number of employees-full-time and part-time, number of separated employees, number of hired employees during the reporting period. JPA Staff will send out the spreadsheet to compile the data to submit in.*

10. Adjournment: 1132