



El Dorado County Emergency Services Authority

**JPA Special Board of Directors Meeting
Wednesday, October 25, 2023 – 9:00 a.m.
El Dorado Hills Fire Department Station 85 Conference Room
1050 Wilson Blvd. El Dorado Hills, CA**

AGENDA

ITEM	PRESENTOR	
CALL TO ORDER	Blankenheim	
PLEDGE OF ALLEGIANCE	Blankenheim	
ROLL CALL	Blankenheim	
1. APPROVAL OF AGENDA	Blankenheim	
2. PUBLIC COMMENTS <i>Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Please note that state law prohibits this Board of Directors from acting on matters not on the agenda. Matters raised by the public may be referred to staff or placed on the next meeting's agenda. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.</i>		
3. CONSENT CALENDAR <i>Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Calendar is acted upon as one unit unless a Board member requests separate discussion and/or action.</i> EMSOC Meeting Minutes 7.19.2023 EMSOC Meeting Minutes 9.20.2023 Finance Committee Meeting Minutes 7.6.2023 Finance Committee Meeting Minutes 9.28.2023 BOD Meeting Minutes 4.26.2023 Special BOD Meeting Minutes 10.11.2023 Claims Payables July – September 2023 ACTION: Motion to approve Consent Calendar		Blankenheim
4. CLOSED SESSION 4.1 PURSUANT TO GOVERNMENT CODE SECTION (§54957.6) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director		Blankenheim
5. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION 5.1 PURSUANT TO GOVERNMENT CODE SECTION (§54957.6) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director		Blankenheim
6. REPORTS 6.1. Executive Director Report 6.2. FY 22/23 Q3 CQI Data Report 6.3. FY 22/23 Q4 CQI Data Report 6.4. Response Stats August – Sept. 2023 6.4.1. Incident Summary		Sugiyama

<p>6.4.2. Mutual Aid 6.4.3. IFT Pilot Program 6.4.4. APOT 6.4.5. Response Stats 6.5. EMSOC Committee 6.6. Finance Committee 6.7. Policy Review Adhoc 6.8. Executive Director Recruit Adhoc</p>	Hall Dutch Norman Johnson
<p>7. ACTION ITEMS 7.1. 4.3 Operations Manager Job Description ACTION: Approve proposed job description and salary and benefit package for the position of Operations Manager. 7.2. Operations Manager Recruitment ACTION: Authorize Executive Director to recruit and hire for the position of Operations Manager. 7.3. Insurance Renewal Package ACTION: Authorize the Executive Director to execute the Insurance Renewal Package. 7.4. Biohazard Waste Disposal Informal RFP Recommendation ACTION: Approve EMSOC Committee recommendation for Biohazard Waste Disposal Contract. Med Pro Disposal. 7.5. Draft Audit Report for FY 21/22 ACTION: Review and Approve Draft Management Rep Letter to the Draft Audit Report for FY 21/22 7.6. EDCEMSA Patient Care Destination Protocol Language Update ACTION: Authorize the Executive Director submit proposed edits to LEMSA for consideration.</p>	Sugiyama
<p>8. FISCAL ITEMS 8.1. FY 23/24 BUDGET UPDATE ACTION: Receive and file budget report.</p>	Sugiyama
<p>9. BOARD OF DIRECTORS QUESTIONS & COMMENTS 9.1 CAL FIRE ECC AEU 9.2 CAL FIRE Cameron Park 9.3 Diamond Springs / El Dorado Fire 9.4 El Dorado County Fire 9.5 El Dorado Hills Fire 9.6 Garden Valley Fire 9.7 Georgetown Fire 9.8 Marshall Medical Center 9.9 Mosquito Fire 9.10 Pioneer Fire 9.11 Rescue Fire</p>	Blankenheim
<p>10. GOOD AND WELFARE 10.1. EL DORADO COUNTY CAO OFFICE 10.2. EL DORADO COUNTY LEMSA</p>	Blankenheim
<p>11. ADJOURNMENT</p>	Blankenheim

Next Board meeting: 9:00 a.m. on Wednesday, November 8, 2023- Special Meeting

***December 27, 2023**

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619. Note: The Board of Directors may elect to take action on any item included on this agenda.