



El Dorado County Emergency Services Authority

JPA Special Board of Directors Meeting Minutes

Wednesday, April 27, 2022 - 9:00 a.m.
Diamond Springs-El Dorado Fire Protection District Station 49
501 Pleasant Valley Rd. Training Room. Diamond Springs, CA

CALL TO ORDER: 0900

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Josh Agustin |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Mike Blankenheim | <input type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Leah Yaws |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, Vice Chair | <input type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, Chair | <input type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall @0933 |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Wes Norman | <input type="checkbox"/> Garden Valley Fire, Assistant Chief Linda Szczepanik |
| <input type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input checked="" type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Marshall Medical Center, Executive Director Nicole Lamm | <input checked="" type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, Vacant |
| <input type="checkbox"/> Pioneer Fire, Chief Dave Whitt | <input type="checkbox"/> Pioneer Fire, Battalion Chief Ken Earle |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall |

Guests: None

Other Attendees:

Director Bobbi Bennett, El Dorado Hills Fire
Director John Giraud, El Dorado Hills Fire
Director Tim White, El Dorado Hills Fire
Doug Alliston, JPA Legal Counsel
Executive Director Brian Veerkamp, EDC ESA
Deputy Director Cristy Jorgensen, EDC ESA

1. APPROVAL OF AGENDA

- Staff requested to move Agenda Item 8 and 9 to after Public Comment.
- Chief Gallagher motioned to approve the agenda with the requested change. Chief Moranz seconded the motion which carried unanimously.

2. PUBLIC COMMENT

- None

8. CLOSED SESSION: Taken Out of Order

8.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9)

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9- 1 case.

The Board recessed to Closed Session at 9:04 a.m.

9. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION

Board returned from Closed Session at 10:06 a.m.

9.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9)

conference with Legal Counsel-Anticipated Litigation-1 case

ACTION: *No reportable action taken.*

3. CONSENT CALENDAR

Approval of Action Summaries:

- JPA EMSOC Meeting Minutes February 16, 2022
- JPA EMSOC Meeting Minutes March 16, 2022

Approval of February-March 2022 Accounts Payable Claims

Pioneer Fire Protection District Board Representative

County Signature List

ACTION: *Chief Cordero motioned to approve the Consent Calendar. Chief Norman seconded the motion which carried unanimously.*

4. REPORTS

4.1 Executive Director Report

- *Executive Director Veerkamp reviewed the Executive Director report.*

4.2 Response Statistics for February-March 2022

4.2.1 Medical Response Times

4.2.2 Mutual Aid

4.2.3 Move Ups & Covers

4.2.4 IFTs

4.2.5 Response Comparison

4.2.6 Unit Hour Utilization

4.2.7 APOT

- *Staff presented the Response Statistics for February and March 2022.*

4.3 Ambulance Contract Negotiation AdHOC

- *County is drafting the Extension Agreement language and will send to staff for review. Will send to legal counsel for review.*

4.4 Controlled Substance AdHOC

- *Staff is working on edits to the plan.*

4.5 Dispatch Contract Negotiation AdHOC

- *Thank Cal Fire for working on the draft. Further discussion will be later in the agenda.*

4.6 EMS Operations Committee

- *Discussed Pilot Program at last meeting.*

4.7 Finance Committee

- *Has met a couple of times. Preliminary budget meeting scheduled for May 12th.*

4.8 Medic Unit Staffing AdHOC

- *Has met several times looking at different staffing options.*

4.9 System Enhancement/Ambulance Deployment AdHOC (Standing Board Item)

- *No Report. Can remove item from future meeting agendas.*

ACTION: *Chief Gallagher motioned to receive and file all reports. Chief Cordero seconded the motion which carried unanimously.*

5. DISCUSSION/PRESENTATION ITEMS

5.1 Strategic Plan: Focused Meeting Schedule

5.1.1 Focused Meeting Schedule-JPA Voting Structure

- *Director from Board is to table this specific topic of discussion.*

5.2 EDC ESA IFT Pilot Project

- *Reviewed the Pilot Project document and statistics for the first 15 days of the pilot. Staff expressed concern on the limited timeframe of the initial pilot document. Difficult to get accurate data with only 3*

months. With the fluctuations in weather and tourism, the impact to the system could be greatly affected but we would not accurately capture that data in 3 months. Would like to consider extending the project to one year. Staff will continue to provide monthly reports of the statistics.

- Direction given to staff to evaluate the timeline of the pilot project and bring a recommendation to the next BOD meeting. Staff to also communicate request to LEMSA for input.

ACTION: Chief Lilienthal motioned to receive and file with direction to staff all Discussion/Presentation items. Chief Newman seconded the motion which carried unanimously.

6. ACTION ITEMS

6.1 Informal RFP: Mobile Mechanic Services

- Board would like edits made to proposed agreement to specify a one-year term with options for up to 3 extensions of one year each. Bring updated draft agreement to BOD for review.

ACTION: Chief Johnson motioned to authorize staff to draft Service Agreement for Mobile Mechanic Services. Chief Hall seconded the motion which carried unanimously.

6.2 EDC ESA Move Up/Cover Pilot Project

- Staff presented the final report for the Move Up & Cover Pilot Project. Policy edits reflecting these changes will need to be submitted to LEMSA for review and input.

ACTION: Chief Gallagher motioned to accept staff's recommendation to Reduce Move-Ups during the hours of 2300-0600 and direct staff to update the JPA System Status Management Policy. Chief Blankenheim seconded the motion which carried unanimously.

6.3 Policy #4.4 Emergency Medical Technician-Basic

- Draft job description was developed at the Medic Unit Staffing AdHOC.

ACTION: Chief Hall motioned to approve Policy #4.4 Emergency Medical Technician-Basic. Chief Norman seconded the motion which carried unanimously.

6.4 Policy #4.5 Emergency Medical Technician-Paramedic

- Draft job description was developed at the Medic Unit Staffing AdHOC.

ACTION: Chief Hall motioned to approve Policy #4.5 Emergency Medical Technician-Paramedic. Chief Gallagher seconded the motion which carried unanimously.

6.5 Cal Fire ECC AEU Dispatch Contract Renewal

- Staff presented the proposed Dispatch Contract Renewal Agreement.

ACTION: Chief Cordero motioned to authorize the JPA Executive Director to execute the Cal Fire ECC AEU Dispatch Contract Renewal. Chief Hall seconded the motion which was carried by all with the exception of Chief Blankenheim who abstained from the vote.

7. FISCAL ITEMS

7.1 FY 21/22 Budget Update

- Staff presented the budget update report.

ACTION: Chief Cordero motioned to receive and file budget report. Chief Blankenheim seconded the motion which carried unanimously.

10. Board of Director Questions & Comments

10.1 CAL FIRE ECC AEU: New Chief Deputy Director at Cal Fire.

10.2 CAL FIRE Cameron Park: Conducting weekly training at tower. Open to partner agencies. Chief Moranz plans to retire in a couple of months.

10.3 Diamond Springs / El Dorado Fire: Anticipate being down 3 spots by mid-June. Actively recruiting. Potential of losing 2 more. Closing date May 13th.

10.4 El Dorado County Fire: 4 paramedics on boarding. 2 more in hiring process. Shared information on Bucks Bar bridge project-anticipated to be 10 months, starting November of 2024. Will provide coverage at County Fair.

10.5 El Dorado Hills Fire: Training Center turning dirt. FF Recruitment-currently in backgrounds. Working out details on service/transition. July FireScope Meeting will be in Sacramento-recommend attending if possible. Hiring defensible space inspectors and trainees.

10.6 Garden Valley: No Report

10.7 Georgetown Fire: Recruitment and retention issues.

10.8 Marshall Medical Center: *Recruitment & retention issues. Utilizing travelers. Cultural changes at the hospital. EMS Week celebrations-hosting events at the hospital.*

10.9 Mosquito Fire: *No Report.*

10.10 Pioneer Fire: *Absent*

10.11 Rescue Fire: *Working on recruitment and updating job description.*

11. Good and Welfare

- *Reminder to send in EMS Week Nominations. BOS Proclamation scheduled for May 17th at 11:15 a.m.*
- *UCD undergoing new tower construction. Series of webinars on the project. Info ppt was distributed to EMSOC and the field personnel.*
- *Administrative Professionals Day is today.*
- *Director White-consider monthly BOD meetings.*
- *Reminder that AVL invoices will be sent out in the next couple of weeks.*

11.1 El Dorado County CAO: *Absent*

11.2 El Dorado County LEMSA: *Absent*

12. Adjournment-11:27 a.m.