



## El Dorado County Emergency Services Authority

**JPA Board of Directors Meeting**  
**Wednesday, August 23, 2023 – 9:00 a.m.**  
**El Dorado Hills Fire Department Station 85 Main Conference Room**  
**1050 Wilson Blvd. El Dorado Hills, CA**

### AGENDA

ITEM	PRESENTOR
<b>CALL TO ORDER</b>	Blankenheim
<b>PLEDGE OF ALLEGIANCE</b>	Blankenheim
<b>ROLL CALL</b>	Blankenheim
<b>1. APPROVAL OF AGENDA</b>	Blankenheim
<b>2. PUBLIC COMMENTS</b> <i>Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Please note that state law prohibits this Board of Directors from acting on matters not on the agenda. Matters raised by the public may be referred to staff or placed on the next meeting's agenda. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.</i>	
<b>3. CONSENT CALENDAR</b> <i>Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Calendar is acted upon as one unit unless a Board member requests separate discussion and/or action.</i> <b>Approval of Action Summaries:</b> <b>JPA BOD Special Meeting: July 5, 2023</b> <b>JPA BOD Special Meeting: August 9, 2023</b> <b>Approval of June-July 2023 Accounts Payable Claims</b> <b>Mosquito Fire Protection District JPA Board Alternate: Don Stever</b> <b>ACTION: Motion to Approve Consent Calendar</b>	Blankenheim
<b>4. REPORTS</b> <b>4.1 Executive Director Report</b> <b>4.2 Response Statistics for June-July 2023</b> 4.2.1 Incident Summary Report 4.2.2 Mutual Aid 4.2.3 IFTs 4.2.4 APOT <b>4.3 EMS Operations Committee (EMSOC)</b> 4.3.1 Response Report Changes 4.3.2 Next meeting scheduled: 9/20/23 <b>4.4 Finance Committee</b> 4.4.1 Next meeting scheduled: 9/28/23 <b>4.5 Policy Review AdHOC</b> 4.5.1 Committee status update <b>4.6 Executive Director Recruitment AdHOC</b> <b>ACTION: Receive and file all reports</b>	Jorgensen Jorgensen       Hall   Dutch  Norman  Johnson

<p><b>5. DISCUSSION/PRESENTATION ITEMS</b>  <b>5.1 EDC ESA IFT Pilot Project</b>  <b>5.2 Response Statistics</b>  <b>5.3 Fitch &amp; Associates Strategic Plan Draft</b>  <b>ACTION:</b> Receive and file all Discussion/Presentation Items.</p>	Jorgensen
<p><b>6. ACTION ITEMS</b>  <b>6.1 El Dorado Hills Fire Department ALS Ambulance Service Agreement- Amendment I</b>  <b>ACTION:</b> Authorize Executive Director to execute El Dorado Hills Fire Department ALS Ambulance Service Agreement-Amendment I.  <b>6.2 Stericycle Contract</b>  <b>ACTION:</b> Authorize Executive Director to execute service contract with Stericycle for medical waste disposal.</p>	Jorgensen  Jorgensen
<p><b>7. Fiscal Items</b>  <b>7.1 FY 22/23 Budget Update</b>  <b>ACTION:</b> Receive and file budget report.  <b>7.2 Resolution 2023-03 FY 23/24 Final Budget Adoption</b>  <b>ACTION:</b> Approve JPA Resolution 2023-03 FY 23/24 Final Budget Adoption  <b>7.3 FY 23/24 Budget Update</b>  <b>ACTION:</b> Receive and file budget report.</p>	Jorgensen
<p><b>8. BOARD OF DIRECTORS QUESTIONS &amp; COMMENTS</b>  8.1 CAL FIRE ECC AEU  8.2 CAL FIRE Cameron Park  8.3 Diamond Springs / El Dorado Fire  8.4 El Dorado County Fire  8.5 El Dorado Hills Fire  8.6 Garden Valley Fire  8.7 Georgetown Fire  8.8 Marshall Medical Center  8.9 Mosquito Fire  8.10 Pioneer Fire  8.11 Rescue Fire</p>	Blankenheim
<p><b>9. GOOD AND WELFARE</b>  9.1 El Dorado County CAO's Office  9.2 El Dorado County LEMSA</p>	Blankenheim
<p><b>10. CLOSED SESSION</b>  <b>10.1 PURSUANT TO GOVERNMENT CODE SECTION (§54957)</b>  <b>PUBLIC EMPLOYMENT</b></p>	Blankenheim
<p><b>11. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION</b>  <b>11.1 PURSUANT TO GOVERNMENT CODE SECTION (§54957)</b>  <b>PUBLIC EMPLOYMENT</b></p>	Blankenheim
<p><b>12. ACTION ITEMS</b>  <b>12.1 JPA Policy 4.1 Administrative Assistant Job Description</b>  <b>ACTION:</b> Approve edits to JPA Policy 4.1 Administrative Assistant I/II Job Description</p>	Jorgensen
<p><b>13. ADJOURNMENT</b></p>	Blankenheim

Next Board meeting: 9:00 a.m. on Wednesday, October 25, 2023

**2023 Meeting Dates:**

October 25, 2023  
December 27, 2023

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619. Note: The Board of Directors may elect to take action on any item included on this agenda.