



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, January 5, 2022 - 9:00 a.m.
El Dorado Hills Fire Department Employee Development Center
4640 Golden Foothill Parkway, Suite 10. El Dorado Hills, CA

CALL TO ORDER: 0901

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Josh Agustin |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Mike Blankenheim | <input type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman |
| <input type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input checked="" type="checkbox"/> Diamond Springs Fire, Battalion Chief Leah Yaws |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, Vice Chair | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, Chair | <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall |
| <input type="checkbox"/> Garden Valley Fire, Chief Wes Norman | <input type="checkbox"/> Garden Valley Fire, Assistant Chief Linda Szczepanik |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input type="checkbox"/> Marshall Medical Center, Cynthia Rice | <input checked="" type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, Vacant |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input type="checkbox"/> Pioneer Fire, Vacant |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall |

Guests: None

Other Attendees:

Chief Mike Batham, Cal Fire ECC
Bobbi Bennett, EDH Fire Board of Director
John Giraud, EDH Fire Board of Director
Sue Hennike, EDC Deputy CAO
Mickey Kaiserman, EDC Fire Board of Director
Jacob Poganski, El Dorado County Fire
Tim White, EDH Fire Board of Director
Executive Director Brian Veerkamp, EDC ESA
Deputy Director Cristy Jorgensen, EDC ESA

1. APPROVAL OF AGENDA

- *Chief Cordero motioned to approve the agenda. Chief Johnson seconded the motion which carried unanimously.*

2. PUBLIC COMMENT

None.

3. ACTION ITEMS

3.1 Annual Election of Board Officers: Chairperson and Vice Chairperson

Per the JPA Agreement: Article 5.d. Meetings of the Board and Officers: "The Board shall elect a Chairperson, a Vice Chairperson at its first meeting, and thereafter in each succeeding calendar year, and

the Board shall elect or re-elect its Chairperson and Vice Chairperson for immediate assumption of office.”

- *Chief Brown discussed the possibility of extending the current Chair and Vice Chair positions while discussion on JPA BOD make-up is had with a new nomination/vote to be held after any changes to the BOD membership is decided. After discussion on the current JPA By-Laws it was decided to move forward with the current agenda item as listed.*

ACTION: Chief Cordero nominated Chief Johnson for the position of JPA BOD Chairperson for the 2022 Calendar Year. Chief Lilienthal seconded the nomination which carried unanimously. Chief Blankenheim nominated Chief Cordero for the position of JPA BOD Vice Chairperson for the 2022 Calendar Year. Chief Lilienthal seconded the motion which carried unanimously.

3.2 Strategic Plan Consultant

- *As directed at the last JPA BOD Meeting, staff engaged in conversation with one of the proposed consultants to clarify the scope of work and pricing proposal. Staff recommending Fitch & Associates for the Strategic Plan Process.*

- *Reviewed Engagement Agreement and Proposed Scope of Work provided by Fitch & Associates. Board refined proposed Scope of Work and directed staff to update consultant with that information.*

- *Public Comments:*

- *Sue Hennike expressed appreciation for the conversation and the efforts of the JPA to conduct a Strategic Plan Assessment. The County will be conducting an independent overall System Assessment looking at medical direction, system operations, QI/QA from the County perspective and will be developing a Strategic Plan for the County EMS Agency. Also undergoing a separate billing review. Anticipates a very well-studied system in the next couple of years.*

- *Mickey Kaiserman stated that the overall plan is a good review. Talked about a SWOT Analysis process and developing strategic goals as a result of that.*

- *Tim White requested information on pricing and clarification on how that information was disseminated to the Board. Staff reviewed the published Board Packet with that pricing information and Engagement Letter as part of the current meeting packet.*

- *Mickey Kaiserman asked if the price proposal would be re-evaluated with the refined scope. Staff addressed the question and reminded the Board that the pricing as listed in the meeting packet was inclusive of any changes to the scope of the project.*

ACTION: Chief Cordero motioned to approve and authorize the JPA Executive Director to execute Strategic Plan Consultant Agreement. Chief Moranz seconded the motion which carried unanimously.

3.3 Advanced Life Support Ambulance Agreement Amendment

- *Staff reminded the Board that this item was an agenda item at the last BOD meeting, but DS Fire was not in attendance to address some of the questions and concerns regarding the requests. At that meeting, emergency approval was provided to GEO Fire to address immediate staffing issues.*

- *Reviewed BOD conversation from the last BOD meeting.*

- *BOD discussion on upcoming Strategic Plan and System Assessment that may address these issues. Discussion on importance of operating within current contractual requirements.*

- *Discussion on providing emergency approval on a case-by-case basis for transporting agencies should the need arise. That request would need to be made to the JPA Staff who could evaluate the request and issue approval as needed. Staff would then report out on the request at the next BOD meeting and communicate the request directly with the BOD Chair and Vice Chair.*

- *GEO Fire updated their process with the emergency approval currently in place. Anticipates utilizing volunteer fire personnel within next three weeks as those candidates complete the various approval processes.*

- *Public Comment:*

- *Chief Hall asked for clarification on how personnel may be differentiated on the fire ground. Conversation has occurred at the Operations Level. Unit will need to self-identify as not having qualifications to enter IDLH environments.*

ACTION: *No action taken.*

4. CLOSED SESSION

**4.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9)
CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9-1 case.

- *BOD moved to Closed Session at 9:52 a.m.*

5. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION

5.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9)

Conference with Legal Counsel-Anticipated Litigation-1 case

- *The Board of Directors returned from Closed Session at 11:10 a.m.*
- *Direction was provided to staff. No decisions or actions taken in closed session.*

6. Board of Director Questions & Comments

5.1 CAL FIRE ECC AEU: *No Report*

5.2 CAL FIRE Cameron Park: *Hired last open position.*

5.3 Diamond Springs / El Dorado Fire: *Full roster with a few employees out on injury.*

5.4 El Dorado County Fire: *Couple of new hires. COVID cases still an issue. Sat in on OES call discussing Med Surge Plan. At this point, no formal request for fire-based assistance at the hospitals. If that occurs it will follow similar process as last time.*

5.5 El Dorado Hills Fire: *COVID cases hitting the state hard right now. Moved equipment around. Board approved the Training Center. RFP for new IT vendor. RFP for new SCBA's. Ordered new BC vehicle. New Rescue Boat going for RFP. Recruiting for Fire Inspector and will be recruiting for Lateral FF/P. Fire Chief contract was extended.*

5.6 Garden Valley: *Absent*

5.7 Georgetown Fire: *Will report on GEO Fire, GV Fire and PIO Fire. For GEO Fire: Interviews scheduled for Jan. 12th for Para and EMT. 9 applicants. 3 fire stations still have no power. GV Fire has power at all 3 stations. GEO set up community service stations to distribute emergency supplies and resources for the community. Expressed thanks to the crews for assistance on response during the storms. PIO Fire-working on regional SCBA grant with GEO Fire and MOS Fire. PIO Fire Board approved purchase last week. No ETA on delivery. Chief Matthews would like to have conversation on either allowing Zoom meetings again or moving the meetings back to DS Fire. Extended Fire Chief recruitment.*

- *Discussion on Brown Act requirements for public meetings.*

5.8 Marshall Medical Center: *Appreciate all of the work done during the storm. Large amount of staff out sick with COVID. Staffing is an issue. Working on getting traveler nurses to assist. When COVID first started, notifications were made when a pt tested + for COVID. Soon became overwhelming with the COVID surges and notifications were stopped. Ensure that all pt's are assumed to be + and providers should utilize appropriate PPE on all pts. Not a lot of COVID related hospitalizations, but the hospital is at capacity with critical pts.*

5.9 Mosquito Fire: *No Report.*

5.10 Pioneer Fire: *Absent*

5.11 Rescue Fire: *Working on authorization to file notice of intent and steps after that. Will be scheduling Town Hall meeting.*

7. Good and Welfare

6.1 El Dorado County CAO: *No Report.*

6.2 El Dorado County LEMSA: *No Report.*

8. Adjournment-11:33 a.m.