



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, November 8, 2023 – 9:00 a.m.
Diamond Springs – El Dorado Fire Protection District Firefighters Memorial Hall
501 Pleasant Valley Rd., Diamond Springs, CA 95619

CALL TO ORDER: 9:05 AM

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Attendees:

- | | |
|---|--|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Dusty Martin | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Clint Siebert |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Mike Blankenheim, Chair | <input type="checkbox"/> CAL FIRE ECC AEU, Deputy Chief Dave Wood |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input type="checkbox"/> Diamond Springs Fire, Vacant |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, | <input type="checkbox"/> El Dorado County Fire, Division Chief Paul Lohan |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, | <input type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Wes Norman | <input type="checkbox"/> Garden Valley Fire, Assistant Chief Linda Szczepanik |
| <input type="checkbox"/> Georgetown Fire, Chief Glenn Brown, Vice Chair | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Marshall Medical Center, Executive Director Nicole Lamm | <input type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, James Young |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief David Whitt | <input type="checkbox"/> Pioneer Fire, Battalion Chief Ken Earle |
| <input checked="" type="checkbox"/> Rescue Fire, Chief Bryan Ransdell | <input type="checkbox"/> Rescue Fire, Captain Joel Warman |

Guests: None

Frank Gresh, Fitch and Associates
William Sturgeon, Fitch and Associates

Other Attendees:

Sue Hennike, Office of CAO
Kristine R. Oase – Guth, Interim EMS Director
Director Bobbi Bennett, El Dorado Hills Fire Department Board
Deputy Chief Mike Lilienthal, El Dorado Hills Fire Department
Director Tim White, El Dorado Hills Fire Department Board
Director John Girando, El Dorado Hills Fire Department Board
Doug Alliston, JPA Attorney

1. APPROVAL OF AGENDA

ED Sugiyama requested correction to 5.2. Election of Officers under Action: modify Election of President and Vice President for 2024 to Chair and Vice Chair for 2024. Director Cordero Motions to approve Agenda with requested modification. Motion seconded by Director Norman. Motion carried unanimously.

2. PUBLIC COMMENTS

Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Please note that state law prohibits this Board of Directors from acting on matters not on the agenda. Matters raised by the public may be referred to staff or placed on the next meeting's agenda. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

No public comments

3. CONSENT CALENDAR

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Calendar is acted upon as one unit unless a Board member requests separate discussion and/or action.

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ACTION: Motion to approve Consent Calendar.

Director Martin motioned to approve the Consent Calendar. Director Norman seconded the motion. Motion carried unanimously.

4. DISCUSSION/PRESENTATION

4.1 Fitch & Associates El Dorado County Emergency Services Authority EMS Strategic Planning

Frank Gresh, Senior Consultant with Fitch and Associates presented a high-level overview of their EMS Strategic Planning assessment. The discussed document was distributed to all Board Members prior to this meeting for review.

Review Topics:

- *Review of current ambulance rates and consideration for increase.*
- *Review of ambulance Unit Hour Utilization (UHU). A .300 UHU is the recommended maximum per unit. A majority of our ambulances are exceeding or are close to the .300 UHU Max currently. The JPA should consider actions to reduce the system UHU such as the addition of an additional Medic Unit during peak demand (Day Car).*
- *Response times discussion. Data is showing that there is no significant clinical impact for a majority (not all) of responses that fall within a 5 – 20 mins response time. There will be a “customer service impact”, the “Hello to hello” time.*
- *The correct ambulance deployment needs to combine a systems response time desire, responsible controlled workload demand, cost control measures, consideration of customer impact issues, and a reasonable, sustainable reimbursement and funding model.*
- *Governance review of current JPA Board of Directors configuration. Unusual participation of Transporting and Non – Transporting Fire Agencies. It has been noted that the JPA Board has experienced some challenges. Options were presented regarding voting systems and board membership make-up. Advocacy for the inclusion of “Community Members” on the Board of Directors.*
- *Question from Director Brown – “IFT Program recommendations and thoughts?”. Can be viewed in multiple ways. The IFT program provides unique challenges and some benefits to the system, but in either instance, it is “...something that needs to be dealt with...”. The JPA may consider operating an IFT division to address this additional workload or allow the private sector to address the demand.*

- *Doug Alliston – question regarding governance. In the 1990s the Board was composed of elected officials from the different fire boards. There was a change to address the concerns regarding technical knowledge that the board was changed to Fire Chiefs. Have you seen a board model similar to ours? We recommend equal representation of experts and non – technical experts.*
 - *Sue Hennike - the JPA on the East Slope Board is composed of Elected Officials, but the East Slope JPA controls all aspects of the ambulance service, where in the case of the West Slope, the responsibility is split between the JPA and Fire Agencies that staff the Medic Units.*
 - *Tim White - From a governance perspective and community involvement, a way to approach this is similar to the LAFCO model where special districts elect two representatives. The Fire Agencies from this group would nominate individuals and the fire district boards would elect the representatives for staggered two-year terms or whatever term length is decided. From this make-up you receive a balance of technical experts, community support and political involvement.*
- *Director Brown – Discussion regarding a membership program. Would it increase funding?*
 - *Frank Gresh – there are numerous membership programs and how they are delivered. The benefit added to the community at large is the mitigation of “out of pocket costs” for medically necessary transports and an example of a 40% (provider discretion) reduction of costs for non-medically necessary transports. Similar to insurance, the larger the enrollment the larger the benefit for the sponsoring agency.*
- *Tim White – How would we evolve from response time to clinical outcomes?*
 - *Frank Gresh – recommended creating clinical KPIs that measure objective clinical outcomes along with response time metrics.*
 - *Community member - Are response times affected by ambulance location and peak response time staffing?*
 - *Frank Gresh – we included a GIS report in our document that thoroughly examines response times. We highly recommend a consideration for “peak load” staffing to assist with high demand during peak times.*

5. ACTION ITEMS

5.1 Discuss cancellation of December 27, 2023, JPA Board of Directors Meeting

Action: Motion to cancel or modify the December 27, 2023, JPA Board of Director Meeting date.

Director Blankenheim motioned to cancel the scheduled December 27, 2023, JPA Board of Directors Meeting. Director Lam seconded the motion. Motion passes unanimously.

5.2 Election of Officers

Action: Election of ~~President and Vice President~~ Chair and Vice Chair for 2024
Nomination for Chair:

- *Director Johnson nominates Director Norman. Director Norman accepts nomination.*
 - *Director Cordero nominates Director Blankenheim. Director Blankenheim accepts the nomination.*
 - *Director Norman was selected as Chair for 2024. 7 for, 2 for Director Blankenheim and 2 Absent*

Nomination for Vice Chair:

- *Director Johnson nominates Director Blankenheim. Director Blankenheim accepts the nomination.*
- *Director Ransdell nominated Director Brown. Director Brown accepts the nomination.*

- *Director Blankenheim was selected as Vice Chair for 2024. 7 for, 2 for Director Brown, 2 Absent.*

5.3 UC Davis Training Services Agreement

Action: Authorize Executive Director to execute UC Davis Training Services Agreement.

Director Cordiero motions to authorize the Executive Director to execute the UC Davis Training Services Agreement. Director Gallagher seconds the motion. Motion passes unanimously.

5.4 El Dorado Hills FD Contract Amendment

Action: Authorize Executive Director to execute El Dorado Hills FD Contract Amendment.

This contact has been amended as follows:

- *Section 2 – Item 2.2 was modified from one (1) pre – hospital ALS ambulances to two (2).*
- *Appendix B – Compensation for Services for Additional Second Medic Unit*
 - *Section 2 of Appendix B is replaced and effective from November 15, 2023, to June 30, 2023*
 - *Compensation for the second medic unit was prorated for 229 Days of a 366 (leap year) day calendar year.*
 - *Class 30: Employee Salary & Benefits \$1,300,000 per Unit/366 = \$3551.91 x 229 = \$813,387.96 (Round Up)*
 - *Class 40:*
 - *4022: Uniforms \$7600*
 - *4304: Admin \$25,000/366 = \$68.31 x 229 = \$15,642.99 (Round Up)*
 - *4440: Rental \$18,500/366 = \$50.55 x 229 = \$11,575.95 (Round Up)*
 - *4609: Staff Dev. \$7600*
 - *4700: Utilities \$9700/366 = \$26.50 x 229 = \$6068.5 (Round Up)*
- *Director Martin – wanted to clarify that the current contract with Cameron Park FD, in combination of this amendment, may cause a “budget overage” due to the merging of these two contracts.*
 - *ED Sugiyama acknowledged Director Martin’s assessment and stated that the JPA agrees and is aware of the possible cost overage and is financially adjusting to prepare for this circumstance.*

Director Cordiero motions to authorize the Executive Director to execute the El Dorado Hills FD Contract Amendment. Director Norman seconds the motion. The motion passes with 9 yea, 1 abstain.

6 BOARD OF DIRECTORS QUESTIONS & COMMENTS

6.1 CAL FIRE ECC AEU - None

6.2 CAL FIRE Cameron Park

Director Martin - Medic 89 will be delivered to EDH FD 86 on Nov. 8th, allowing EDH FD to prepare the Medic Unit for the Nov. 15th transition date. Medical supplies will be delivered next week, and Medic Unit 289 will be delivered a few days later.

6.3 Diamond Springs / El Dorado Fire - None

6.4 El Dorado County Fire – None

6.5 El Dorado Hills Fire

Director Johnson – Point of clarification, By – Laws state that the Chair and Vice Chair immediately take over responsibility after the vote is completed. Would also like to recognize that thank Cameron Park FD for their professionalism and facilitation of the Medic Unit transition.

6.6 Garden Valley Fire - None

6.7 Georgetown Fire - None

6.8 Marshall Medical Center - *None*

6.9 Mosquito Fire - *None*

6.10 Pioneer Fire - *None*

6.11 Rescue Fire - *None*

7 GOOD AND WELFARE

EL DORADO COUNTY CAO OFFICE

Sue Hennike – introduction of Kristine R. Oase – Guth as the Acting Interim EMS Director.

EL DORADO COUNTY LEMSA

Kristine R. Oase – Guth – we are increasing communication with our partner agencies regarding ambulance billing and recovery.

8 ADJOURNMENT

Meeting Adjourned at 10:57 AM