



El Dorado County Emergency Services Authority

JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, June 16, 2021 – 9:00 a.m.

Diamond Springs Fire Department, Station 49 Downstairs Classroom
501 Main Street, Diamond Springs, CA

MINUTES

Attendees

EMSOC Committee Members:

- | | |
|---|--|
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Sherry Moranz | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Leah Yaws |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, Chair | <input type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, Vice Chair | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown-via phone, left @1120 | <input type="checkbox"/> Georgetown Fire, Bob Bement |

Guests:

None

Other Attendees:

Director Tim White, El Dorado Hills Fire Board of Directors-via Zoom
Executive Director Brian Veerkamp, EDC ESA
Deputy Director Cristy Jorgensen, EDC ESA

1. Approval of Agenda

- *JPA staff requested change on Item 5.1 Policy Manual Updates action language to read "Recommend proposed policy drafts to the JPA Board of Directors at a future meeting".*

First: Chief Hall

Second: Chief Gallagher

Committee Action: *Agenda Approved with requested edits.*

2. Approval of EMSOC Meeting Minutes – 4/21/2021 Meeting

First: Chief Hall

Second: Chief Moranz

Committee Action: *Minutes Approved*

3. Public Comments-None

4. Reports

4.1 Training Update

4.1.1 AHA Training Site

- *MMC finishing draft Training Site Agreement. JPA staff met with MMC Training Center Coordinator to review the program and expected process. Waiting on draft agreement from MMC.*

4.1.2 Instructional Services Agreement

- *JPA staff presented the program at the County Ops Meeting. Participation in the program is voluntary and at the discretion of each agency. JPA is available as admin support if requested.*

4.1.3 EMR Training Program

- *Based on discussions at the County TO's and County Ops, concept is being considered to split training programs between Fire based and EMS based. JPA staff to continue discussions on the concept and will present to EMSOC and the JPA BOD when decisions are made.*

4.1.4 AEMT Training Program

- *PIO Fire has expressed desire to create a pilot AEMT Program. Concept is 1-year pilot inclusive of the training. County Medical Director and MMC in support of the concept. LEMSA agreed to adopt temporary protocols for the pilot.*
- *An AEMT Pilot Program committee would be established with stake holders to monitor the program and establish evaluation criteria to include: review of each incident where AEMT skills are used, time of medic unit arrival, which interventions were used and review of each PCR, skill maintenance and CE requirements.*
- *In preliminary discussions on the concept, the EMT Expanded Scope and Optional Skills list were reviewed but didn't meet the desired skill set that PIO was looking for. AEMT scope was reviewed and fit the desired skill set.*
- *Training Program is 160 hours-80 hours didactic. 40 hours field internship. 40 hours clinical internship. Requires Program Director, Medical Director (Dr. Freeman has agreed to fill this role), Clinical Site Manager (Michelle Williams from MMC has agreed to fill this role). Must be Paramedic or higher to be Primary Instructor. Must be AEMT or higher to be lab instructor.*
- *AEMT certification not highly utilized in CA. Regulated by EMSA. Based off NREMT standards. Required current EMT certification to be eligible for the training program.*
- *Discussion on scope of practice for AEMT, skill maintenance and CE requirements.*
- *JPA would prepare the pilot program request to submit to LEMSA for approval. Upon LEMSA approval, Pilot Program Committee would be established.*
- *Chief Cordero recommended JPA Staff look at call volume in PIO, specifically looking at incidents where the medic unit arrived 20 minutes or later. Could consider including other rural areas in the pilot to gather additional data for the pilot. Compare BLS vs. ALS and of the ALS, how many are critical.*

4.2 AVL Update

- *AVL has been implemented. Working on iPad upgrades for a few of the medic units. Monitoring the AVL Program at the JPA Office.*
- *Discussion on Cradlepoints and connectivity in the field.*

4.3 Controlled Substance Plan DRAFT

- *Waiting on available dates from the committee members to schedule meeting. Anticipate July meeting date.*

4.4 AFG Monitor Purchase

- *Chief Hall reported that a 1-year extension was requested and granted on completing the grant purchase of the monitors.*
- *Group discussion on evaluation process and the monitors being considered.*

Committee Action: *Chief Brown motioned to review and file all reports. Chief Moranz seconded the motion which carried unanimously.*

5. Action Items

5.1 Policy Manual Updates

5.1.1 Policy 2.1.4 Designation of JPA Funded Employees

5.1.2 Policy 2.1.6 Retirement-Unfunded Accrued Liability Cost Calculation for JPA Funded Employees

5.1.3 Policy 2.1.7 Other Post-Employment Retiree Health Benefits Calculation

5.1.4 Policy 2.1.8 Reimbursement for Educational Expenses

5.1.5 Policy 2.2.2 Expense and Variance Reports

5.1.6 Policy 2.2.3 Financial Transaction Reporting and Accountability

5.1.7 Policy 2.2.7 Budget Development and Approval

5.1.8 Policy 2.2.8 Budget Preparation and Management

5.1.9 Policy 2.2.9 Provider Agency Administrative Fee and Authorized Expenditures

- *List of policies presented to committee for review and feedback.*
- *Policy 2.1.8 is being presented again. Per the April EMSOC meeting, requested list of training expenses were going to be discussed at this month's meeting. Discussion on inclusion of fire-based trainings for personnel assigned to the medic units. Recommendation to leave the list specific to EMS related education.*
- *Discussion on requirements listed in Policy 2.1.4 Designation of JPA Funded Employees.*
- *Implementation of several of these policies is linked to implementation of master contract amendment and updated agreements with the transporting agencies. They only go into effect when the contract amendment is approved.*
- *Discussion on regional recruitment challenges.*

Committee Action: *Chief Moranz motioned to approve the recommendation of the proposed policy drafts, pending funding of the contract amendment, to the JPA Board of Directors at a future meeting. Chief Gallagher seconded the motion which carried unanimously.*

5.2 Gurney Should Straps

- *Follow up to a previous discussion on use of gurney shoulder straps.*
- *JPA Staff to follow up with Stryker on patient packaging.*
- *JPA Staff to draft policy on patient packaging/patient transport. Consideration to extension belts and disposable straps.*

Committee Action: *No action taken.*

5.3 MMC Medic Room Wi-fi

- *JPA Staff reported on the router and internet at MMC Medic Room. Doesn't appear to be used. If service isn't needed or used, cancel the service. Spoke with MMC who supports the removal of the equipment and cancellation of the service. It doesn't affect any of their IT infrastructure. Cancellation is a cost savings measure to the JPA. Crews can utilize the wifi on the medic unit Cradlepoints or cellular on the AVL iPads.*

Committee Action: *Chief Hall recommended that JPA Staff propose the cancellation of the MMC Medic Room internet service to the JPA Board of Directors at the June 23, 2021 Meeting. Chief Gallagher seconded the motion which carried unanimously.*

5.4 EDC ESA CQI Plan DRAFT

- *Draft CQI Plan has been reviewed and approved at the JPA CQI Committee. Presented to EMSOC for review. Once plan has been adopted, it will become the JPA CQI Plan and data analysis will begin.*

Committee Action: *Chief Hall recommended approval of the EDC ESA CQI Plan DRAFT to the JPA Board of Directors at the June 23, 2021 Meeting. Chief Brown seconded the motion which carried unanimously.*

5.5 Move Up & Covers Pilot Project-Reduce Move Ups from 2100-0700

5.5.1 Establish Trial Period

5.5.2 Evaluation Method

5.5.3 Evaluation Criteria

5.5.4 Trigger Points

- *JPA Staff proposing pilot project to reduce move-ups in the system between 2100-0700. Work with ECC to establish parameters for move-ups during the overnight hours.*
- *Looking for Pilot Project metrics and then present the project to the Board for review and approval. Ensure coverage in the West and the Core.*
- *Discussion on current move-up process and current System Status Management Policy.*

- *JPA Staff to re-evaluate data based on current policy language of 2100-0900. Look into exception reports during the hours of 2100-0900.*
 - *Develop Pre Pilot Survey to send out to the crews.*
 - *Develop Post Pilot Survey to send out to the crews.*
- Committee Action:** *No action taken.*

5.6 LifeNet Monitor Plug In

- *UC Davis brought to JPA Staff attention that when 12Leads are submitted in to UC Davis, they are not identified as belonging to the West Slope. JPA does not currently subscribe to the LifeNet Plugin which would allow UC Davis to easily identify 12Leads belonging to the system. This adds additional steps in the reporting process on the UC Davis side. They are still able to receive the 12Leads, they just aren't identified as West Slope. Requested consideration be given to purchasing the subscription. Approx cost is \$1000.*
- *Recommendation to wait on moving forward with this until decision is made with the AFG Cardiac Monitor purchase.*

Committee Action: *No action taken.*

5.7 NarcBox Version 3 Upgrade

- *NarcBox has sent out firmware updates recently. Through this process it has been identified that these updates are only valid on Version 3 boxes and do not update the Version 2 boxes. The majority of the JPA boxes are Version 2. In conversations with NarcBox, they will no longer provide support and updates for the Version 2 boxes. This has caused access issues for the end users and issues on the back-end Admin panel. JPA Staff is recommending that all the Version 2 boxes get upgraded to Version 3.*

Committee Action: *Chief Hall recommended the upgrade purchase of all JPA NarcBoxes from Version 2 to Version 3 to the JPA Board of Directors at the June 23, 2021 Meeting. Chief Moranz seconded the motion which carried unanimously.*

6. Response Reports

6.1 Response Reports: April & May 2021

- 6.1.1 Incident Summary Report**
- 6.1.2 Mutual Aid**
- 6.1.3 Move Up & Cover**
- 6.1.4 IFTs**
- 6.1.5 Response Comparison**
- 6.1.6 Medic Unit Utilization**

- *Reviewed Response Reports including the addition of Code 2 and Code 3 IFT Reporting.*
- *Look at unit utilization hours.*

Committee Action: *Chief Hall motioned to receive and file the April & May 2021 Response Reports. Chief Gallagher seconded the motion which carried unanimously.*

7. Committee Reports

7.1 ePCR Working Group

- *Chief Hall reported that he is still waiting on feedback from the County on the draft policy. Once he receives the final draft, he will schedule a meeting of the AdHOC to review and provide final feedback which will then be presented to EMSOC.*

7.2 CQI Committee

- 7.2.1 *June meeting cancelled*
- 7.2.2 *Next meeting scheduled for August 11, 2021*
- 7.2.3 *DICO Representative*
 - *Discussion on DICO Representative.*

7.3 System Status Committee

- *Discussion on ordering of EZ-IO Supplies. JPA Staff would like to be central supply for this product. Will develop procedure for ordering directly through the JPA.*

- Consider other high value items to add to JPA ordering. JPA Staff reviewing medical supply orders. Look to establish Supply Committee in the future.
- Reminder that if units do have expired supplies or equipment, JPA Staff will come pick items up for use in a training cache.

7.4 Ambulance Spec Committee -No Update

7.5 LEMSA CQI Committee

7.5.1 Next meeting scheduled for July 14, 2021

7.6 LEMSA MAC Committee

7.6.1 Next meeting scheduled for October 13, 2021

- Two protocol updates set to go into effect July 1st. Pain Management and Hemorrhage Control. Each include the addition of new medications into the system. Training needs to be done. Need to order the new medications.
- Final version of the policies have not been sent out.
- Request meeting with LEMSA to discuss the implementation of these policy updates.

8 Standing Items

8.1 Upcoming Events

8.2 Cal Fire ECC Report- No Report

9. Good and Welfare

- Chief Gallagher: Question on development fees for new Developments. Planning Commission recommendation. Fees do not go to the FD.
- Executive Director Veerkamp: Working on a pager tones request with ECC. If Districts have a request for additional tones, let him know. Would like to submit one encompassing request in to ECC.
- Executive Director Veerkamp: Reported on Camino Safety Project. Community meeting next Thursday.

10. Adjournment:

First: Chief Hall

Second: Chief Gallagher

Committee Action: Meeting Adjourned @ 1207