El Dorado County
Emergency Services Authority

JPA Emergency Medical Services Operations Committee (EMSOC) Meeting
Wednesday, February 16, 2022 – 9:00 a.m.
Diamond Springs Fire Department, Station 49 Downstairs Classroom
501 Main Street. Diamond Springs, CA

MINUTES

Called to Order: 9:03 a.m.
EMSOC Committee Members:

☐ CAL FIRE Cameron Park, Battalion Chief Josh Agustin
☒ Diamond Springs Fire, Battalion Chief Leah Yaws, *Vice Chair*
☐ El Dorado County Fire, Chief Tim Cordero
☒ El Dorado Hills Fire, Deputy Chief Dustin Hall, *Chair*
☒ Georgetown Fire, Chief Glenn Brown

☐ CAL FIRE Cameron Park, Assistant Chief Sherry Moranz
☐ Diamond Springs Fire, Fire Chief Matt Gallagher

☒ El Dorado County Fire, Division Chief Trent Williams
☐ El Dorado Hills Fire, Chief Maurice "Mo" Johnson
☐ Georgetown Fire, Bob Bement

Guests: None

Other Attendees:
Battalion Chief Mike Batham, Cal Fire ECC
Trauma/EMS Coordinator Michelle Williams, Marshall Medical Center
Executive Director Brian Veerkamp, EDC ESA-via Zoom
Deputy Director Cristy Jorgensen, EDC ESA

1. **Approval of Agenda**
   First: Chief Brown
   Second: Chief Williams

2. **Approval of Meeting Minutes: 01/19/2022 Meeting**
   - *Approval of 1/19/2022 Meeting Minutes moved to future EMSOC Meeting as they were not sent to the Committee to review by staff.*

3. **Public Comments**-*None*

4. **Reports**
   4.1 Training Update
      4.1.1 EMT & MICN Ride-alongs
      - *Standing agenda item. No current report.*
      4.1.2 AHA Training Site
      - *Staff is waiting for the MMC Training Center Coordinator to return from leave to schedule meeting to discuss next steps for setting up the Training Site.*
      - *BLS training cache was purchased by staff.*
   4.2 Controlled Substance Plan
      - *Committee scheduled to meet directly following this EMSOC meeting to review the plan.*
   4.3 AFG Cardiac Monitor Purchase
      - *Chief Hall reported that the monitor purchase has been finalized. Implementation training is being scheduled. Agencies have received their devices.*
      - *Recommend to remove this item from future EMSOC agendas.*

4.4 Move Up & Covers Pilot Project-Reduce Move Ups from 2300-0600
- *Staff reviewed Pilot Project report for the results of January 2022.*
- *Staff asking for assistance from committee in reminding crews of the importance of submitting Exception Reports in to the office.*
- *Discussion on ability of ImageTrend to capture exception information. Was discussed at JPA CQI Committee. Staff will follow up with LEMSA and ImageTrend consultant on incorporating this into the ePCR.*
- *Chief Hall recommended that the Pilot be extended by one additional month to have data not impacted by the major winter storm which occurred in December. Committee supports recommendation be proposed to the JPA BOD.*

ACTION*: Chief Brown motioned to receive and file all reports. Chief Batham seconded the motion which carried unanimously.*

5. **ACTION ITEMS**
  5.1 JPA CQI Data Report
- *Staff presented the JPA CQI Data for 2021. Report based off of measurables identified in the 2021 CQI Plan. Still building CQI Reports and Reviews in ImageTrend.*
- *CQI Committee has reviewed report and proposed edits to more accurately capture the data for 2022. Staff stressed that this report is representative of the data filters initially created. Based on feedback from the CQI Committee, those filters will be adjusted for the 2022 reports.*
- *Staff seeking additional recommendations on reportable data from the Committee.*
- *Discussed additions to the 2022 CQI Plan that will expand reporting for 2022 including AMA's, Controlled Substance Administration and the addition of newly approved medications.*
- *Chief Williams requested to add air transports to the CQI reporting list under traumatic injury.*
- *Discussed differences between the LEMSA CQI Plan and the JPA CQI Plan.*

ACTION: *Chief Yaws recommended that the 2021 JPA CQI Data Report be presented to the JPA Board of Directors at the February 23, 2022 Meeting. Chief Brown seconded the motion which carried unanimously.*

6. **Response Reports**
   6.1 January 2022
       6.1.1 Incident Summary Report
       6.1.2 Mutual Aid
       6.1.3 Move Up & Cover
       6.1.4 IFTs
       6.1.5 Response Comparison
       6.1.6 Medic Unit Utilization-Move Up & Cover
       6.1.7   APOT
- *Reviewed January 2022 Response Reports.*
- *Discussion on IFTs and language in County Ambulance Ordinance.*
- *Discussion on IFTs vs. Medical Transports.*
- *Staff will reformat the IFT report to divide out IFTs vs. Medical Transports.*
- *Discussion on Internal Disaster notification and Sacramento County EMSA Diversion Policy.*

ACTION: *Chief Batham motioned to receive and file the January 2022 Response Reports. Chief Yaws seconded the motion which carried unanimously.*

7. **Committee Reports**
   7.1 Ambulance Spec Committee

- *No Report*

7.2 CQI Committee

- **7.2.1 Next meeting scheduled for March 9, 2022**
- **7.2.2 ID Scanner Integration**
  - *Staff briefed committee on ID Scanner function built into ImageTrend. When used, this feature may auto-populate information directly into the PCR from the barcode on the patient's identification card. Optional feature and no additional cost to activate. CQI Committee is in support of the concept.*
  - *Committee in support of the concept. Recommend presenting to JPA BOD for final approval.*
  - *Chief Yaws motioned to present ID Scanner Integration to JPA BOD for final approval. Chief Brown seconded the motion which carried unanimously.*
- *Chief Yaws brought up the topic of MMC having access to ImageTrend for CQI purposes. Currently have limited access via Hospital Hub but missing some PCR records that need to be reviewed for data reporting.*
- *Discussion of appropriateness of MMC having full user access into ImageTrend program under the WestSlope JPA program. Included discussion on CQI Committee membership versus access into ImageTrend.*
- *Discussed options to provide data to MMC to meet reporting requirements.*
- *Staff will research the request further with the LEMSA.*
- *Committee recommend that the request be taken to the full BOD for evaluation.*

7.3 ePCR Working Group

- *Chief Hall reported that the LEMSA pulled the draft policy back for internal review. LEMSA putting an AdHOC together to develop procedure aspect of policy draft.*
- *Staff to contact LEMSA and ask for an update on Documentation Policy Draft.*

7.4 Supply Committee

- *Staff has the names of the agency representatives. Will schedule a meeting of the committee.*
- *Staff reviewed expense tracking per medic unit with committee.*
- *Committee would like Supply Committee to review supply shortages, equipment lists versus what is actually used in the field, recommendations to LEMSA equipment list. If Supply Committee identifies items, can be recommended to MAC for consideration.*

7.5 LEMSA CQI Committee

7.5.1 Next meeting April 13, 2022

7.6 LEMSA MAC Committee

7.6.1   Next meeting scheduled for April 13, 2022

8. **Standing Items**

8.1 Upcoming Events

- *EDH Fire Training Center Groundbreaking Ceremony scheduled for March 10th at 2pm.*
- *Sweetheart Motorcycle Run scheduled for Sunday at noon. Route starts in Auburn, runs through Georgetown and ends at PJs Roadhouse. Anticipate over 500 motorcycles.*
- *Chief Corado Celebration of Life scheduled for March 5th, 10am at Bayside Church in Granite Bay.*

8.2 Cal Fire ECC Report

- *In the process of hiring personnel.*

9. **Good and Welfare**

- *Chief Veerkamp reported that 2 Fords with warranty oil leaks. 2 units back at Arrow for remounts. Sent maintenance report request. Please remind crews to submit their monthly maintenance reports. The reports assist with mileage tracking and scheduling of preventative maintenance. Requested that units gather spare tires and rims for use in the system. Will be rotated into service.*

10. **Adjournment: 10:57 a.m.**