



El Dorado County Emergency Services Authority

JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, September 20, 2023 – 9:00 a.m.
Diamond Springs-El Dorado Fire Protection District Fire Station 49
501 Pleasant Valley Rd. Diamond Springs, CA

MINUTES

Called to Order: 9:00 a.m.

EMSOC Committee Members:

- | | |
|---|--|
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Dusty Martin,
Vice Chair | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Clint Siebert |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Fire Chief Matt Gallagher | <input type="checkbox"/> Diamond Springs Fire, Vacant |
| <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams | <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, Chair | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Bob Bement |

Guests:

Other Attendees:

Wendy Reagan, Marshall Medical Center
Battalion Chief Bryan Schuler, Cal Fire ECC
Fire Chief Dave Whitt, Pioneer Fire Protection District
Executive Director Cristy Jorgensen, EDC ESA (Outgoing)
Executive Director Bill Sugiyama, EDC ESA (Incoming)

1. Approval of Agenda

- *Chief Martin motioned to approve the agenda with the requested changes. Chief Brown seconded the motion which carried unanimously.*

2. Public Comments

None

3. Approval of Meeting Minutes

- *Chief Gallagher motioned to accept the minutes as presented. Chief Williams seconded the motion. Motion accepted unanimously.*

4. Discussion/Report Topics

4.1 Training Update

4.1.1 EMT & MICN Ride-alongs/Paramedic Internships

- *Received request from UC Davis's EMS Program and they wish to establish a contract with the JPA.*

4.1.2 AHA Training Site

- *AHA's most recent update has caused issues for programs nationwide. Our Training Center, Marshall Hospital, has also been impacted, which has caused some delays, but we are working through the issues.*
- *Discussion of who covers the expense of AHA training costs. Staff recommends that the JPA absorb the costs of the AHA fees.*
- *Board recommends that individual departments cover the cost of the AHA Instructors. Board recommends that the departments must work out the reasonable logistics for utilization of instructors.*

- *Two instructors on the East Slope and one on the West Slope. Seven have attended the instructor program, but 6 still need to be monitored. Michelle Williams is the TCF that must monitor prospective instructors.*

ACTION: *JPA Staff will make a recommendation to the BODs, that the JPA will cover the cost of all AHA training materials, including consumables supplies and the departments will cover cost of instructors.*

4.2 Q3 FY 22/23 CQI Report

4.3 Q4 FY 22/23 CQI Report

- *Staff reviewed reports with the Committee and fielded recommendations for inclusion or exclusion of current reports.*

Action: *Chief Hall motions to receive that reports and make the recommended modifications as discussed. Chief Martin seconded the motion. Motion carried unanimously.*

5. ACTION ITEMS

5.1 JPA Policy 3.5.1 Security of Controlled Substances

- *Staff met with Dr. Duncan and new narcotic drug abbreviations have been approved. FEN = Fentanyl KET= Ketamine, MID= Midazolam, MOR = Morphine.*
- *Ambulance Narcbox supply needs to be reviewed. The current number of vials cannot fit into fit into the ambulance Narcbox.*
- *Staff expressed concerns pertaining to the national drug shortages and variable medication concentrations. The Committee recommends increased communication and possible use of different color RFID tags for each variable medication concentration.*
- *Dr. Dunn has expressed concerns about allowing large Narcotic Safes at secondary locations or fixed facilities that are not registered JPA buildings. He believes it would be in conflict of DEA regulations.*
- *Staff state that it is important for crews to perform the necessary narcotic inventory audits. If the crews have questions, please do not hesitate to contact the JPA.*

ACTION: *Add clarifying language to Policy and re – present to EMSOC Committee.*

5.2 Bio-hazard/Sharps Waste Disposal

- *Received multiple quotes from three vendors as required by County procurement process.*
- *All vendors are equal in their low ratings for service.*
- *The committee recommends that we select the lowest cost vendor for this service since they are all equal.*
- *Staff recommends Medpro Disposal.*

ACTION: *Motion by Chief Hall to recommend Staff will recommend Medpro Disposal be awarded the contract to the BODs. Motion seconded by Chief Williams. Motion carried unanimously.*

6. Response Reports

6.1 July - August 2023

- 6.1.1 Incident Summary Report
- 6.1.2 Mutual Aid
- 6.1.3 IFTs
- 6.1.4 APOT

- *Executive Director presented response stats reports for the month of June 2023. Introduced FirstWatch to EMSOC. Current platform for tracking exception reports. Still working through issues with program and incidents that are flagged.*

ACTION: *Chief Martin motioned to receive and file Response Reports for June 2023. Chief Gallagher seconded the motion which carried unanimously.*

7. Committee Reports

7.1 Ambulance Spec Committee

- 7.1.1 Medic Unit Remount Process\
- 7.1.2 Surplus of VIN 6030 (old M217)
- 7.1.3 Recall Notices

- 7.1.4 AVL Requests
- 7.1.5 Equipment/Vehicle Repair Notifications
- 7.2 CQI Committee
 - 7.2.1 Next meeting scheduled for October 4, 2023
 - 7.2.2 +ROSC Challenge Coins Q3/Q4 FY 22/23
 - 7.2.3 ImageTrend CQI Review Process
 - *ePCR CQI process was delayed due to impending NEMSIS 3.5 update.*
 - *We need to ensure that appropriate key quality indicators are mandatory fields that require a response.*
 - *The LEMSA would like to be made aware of any Imagetrend documentation or CQI reporting issues.*
 - 7.2.4
- 7.3 Supply Committee
 - 7.3.1 Next meeting scheduled for September 25, 2023
 - 7.3.2 Zoll Monitor Upgrades
 - 7.3.3 PowerPro Stair Chair Capital Asset Purchase
 - 7.3.4 Versed Shortage
 - 7.3.5 Ketamine Shortage/Dose
 - 7.3.6 Biohazard Disposal
 - 7.3.7 PHI
- 7.4 LEMSA CQI Committee
 - 7.4.1 Next Meeting: December 13, 2023
 - 7.4.2 Incident Recognition
 - 7.4.3 CQI Med Event Forms
- 7.5 LEMSA MAC Committee
 - 7.5.1 Next Meeting: December 13, 2023
 - 7.5.2 ePCR Documentation: Missing PCRs, Exception Reports
 - 7.5.3 Service Animals
 - 7.5.4 Patient Destination Proposed Policy Edits
 - 7.5.5 EMSA APOT Reports Feb-April 2023
 - 7.5.6 Paramedic Alerts (6/19, 7/27, 7/31, 9/12, 9/12)

8. Standing Items

8.1 Upcoming Events

- 8.1.1 Lake Tahoe MCI Drill
- 8.1.2 CSFA Handtevy Instructor Course

8.2 Cal Fire ECC Report

9. Good and Welfare

10. Adjournment: 11:05 a.m.