



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, August 25, 2021 - 9:00 a.m.
Diamond Springs/El Dorado Fire Protection District-Station 49
501 Pleasant Valley Rd. Diamond Springs, CA

CALL TO ORDER: 0902

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz- <i>left at 1004</i> | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Josh Agustin |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Mike Blankenheim- <i>left at 1004</i> | <input type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Leah Yaws |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero | <input type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, Chair | <input type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Wes Norman- <i>via phone</i> | <input type="checkbox"/> Garden Valley Fire, Assistant Chief Linda Szczepanik |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input type="checkbox"/> Marshall Medical Center, Cynthia Rice | <input checked="" type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, Vacant |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input type="checkbox"/> Pioneer Fire, Vacant |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall |

Guests: None

Other Attendees:

Doug Alliston-Murphy, Campbell, Alliston & Quinn
Director John Giraudo, El Dorado Hills Fire
Executive Director Brian Veerkamp, EDC ESA
Deputy Director Cristy Jorgensen, EDC ESA

1. APPROVAL OF AGENDA

- *Presentation Item 8.1: MSR Review Chapter 17. County Service Area No. 3 and No. 7 removed from agenda.*
- *Chief Cordero motioned to approve the agenda with the removal of agenda item 8.1. Chief Gallagher seconded the motion which carried unanimously.*

2. PUBLIC COMMENT

None.

3. CONSENT CALENDAR

3.1 Approval of Action Summaries

- JPA Board Meeting Minutes of June 23, 2021
- JPA Special Board Meeting Minutes of July 28, 2021
- Approval of June-July 2021 Accounts Payable Claims

ACTION: *Chief Cordero motioned to approve the Consent Calendar. Chief Blankenheim seconded the*

motion which carried unanimously.

4. CORRESPONDENCE

None.

5. CLOSED SESSION: PURSUANT TO GOVERNMENT CODE SECTION (§54956.9)

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9- 1 case.

- *The Board of Directors recessed to closed session at 0906.*

6. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION-PURSUANT TO GOVERNMENT CODE SECTION (§54956.9)

- *The Board of Directors returned from Closed Session at 1002.*
- *Board met with legal counsel on 1 item of potential litigation.*
- *No decisions or actions taken in closed session.*

7. REPORTS

7.1 Executive Director Report

- *Executive Director Veerkamp reported out on recent activities of the Executive Director and Deputy Director including reviewing billing reports in the Wittman Portal, monitoring the CSA-3 contract approval process, ongoing discussions with MMC on Mobile Integrated Healthcare, AEMT Pilot Program, Medic Unit Recall notifications, M19 Caldor Fire reimbursement, and a limited term service agreement for mobile mechanic services.*
- *Staff will be drafting an Informal RFP for Mobile Mechanic Services.*
- *Chief Johnson asked for a list of the available reports in the Wittman Portal as well as a list of reports and information requested from the County.*

7.2 Response Statistics for June-July 2021

- 7.2.1 Medical Response Times
- 7.2.2 Mutual Aid
- 7.2.3 Move Ups & Covers
- 7.2.4 IFTs
- 7.2.5 Response Comparison
- 7.2.6 Unit Hour Utilization

- *Request to review APOT times. ImageTrend APOT report distributed at the meeting. Reviewed ImageTrend statistics that evaluates APOT per facility. Increased APOT is a nationwide issue. Current APOT is related to increase in COVID cases in the local and greater Sacramento area.*
- *Recommendation to have EMSOC review the JPA System Status Management Policy specific language on medic upstaffing and managing extended APOT.*

7.3 System Enhancement/Ambulance Deployment AdHOC (Standing Board Item)

- *Reactivate committee for future discussion. Deployment component needs to be analyzed for potential system changes and costs, then moved to Finance and Ambulance Contract for further discussion and decision making.*
- *Schedule System Review Workshop to discuss System Enhancement, Ambulance Deployment, and Medic Unit Staffing.*

7.4 Finance Committee

- *No new updates.*

7.5 Ambulance Contract Committee

- *No new updates.*

7.6 Controlled Substance Committee

- *No new updates.*
- *New committee members will be Chief Hall from EDH Fire, Chief Williams from EDC Fire and Chief Yaws from DS Fire. Remove Chief Johnson and Chief Brown from the committee.*

7.7 EMSOC Committee

- *August meeting was cancelled.*

7.8 Ambulance Unit Staffing Workshop

- *Will be a part of the System Review Workshop conversation.*

ACTION: *Chief Lilienthal motioned to receive and file all reports. Chief Cordero seconded the motion which carried unanimously.*

8. PRESENTATION ITEMS

~~8.1 MSR Review Chapter 17. County Service Area No. 3 and No. 7-Removed from Agenda~~

8.2 Amendment to the Advanced Life Support Ambulance Agreement Between El Dorado County Emergency Services Authority and El Dorado County Fire Protection District.

8.3 Amendment to the Advanced Life Support Ambulance Agreement Between El Dorado County Emergency Services Authority and Georgetown Fire Protection District.

- *JPA received request from Diamond Springs Fire on amending their agreement.*
- *JPA Staff will need to draft contract amendments for review at future meeting.*
- *Discussion on contract language and recruitment concerns in filling vacancies.*
- *Need to analyze the requests based on operational needs during incidents. Areas of consideration include dispatch to incidents, qualifications for the fireground, on scene identification. Operationally, what can these candidates do and not do on the fireground.*
- *Discussion on creating and utilizing an approved JPA taskbook.*
- *EMSOC to have additional discussion on operational details for single role positions on the medic units.*
- *Include in the System Review Workshop conversation.*

9. ACTION ITEMS

9.1 Election of Board Officer: Vice Chairperson

Per the JPA By-Laws: Article 5.d. Meetings of the Board and Officers States, "In the event that the Chairperson or Vice Chairperson so elected ceases to be a representative to the Board, the resulting vacancy shall be filled at the next meeting of the Board held after such vacancy occurs."

ACTION: *Chief Johnson nominated Chief Cordero as the Vice Chairperson for the remainder of the 2021 Calendar Year. Chief Lilienthal seconded the nomination. The attending Directors voted on the nomination which carried unanimously.*

9.2 Draft 20-21 West Slope Emergency Services, Joint Powers Authority and Ambulance Service Grand Jury Report Response

- *Discussed report and draft response. Typo identified for correction. Edit response related to Finding 4 regarding the JPA Board membership and discussion at an upcoming board workshop.*

ACTION: *Chief Lilienthal motioned to review and approve DRAFT EDC ESA Response with edits to the Draft 20-21 West Slope Emergency Services, Joint Powers Authority and Ambulance Service Grand Jury Report. Chief Johnson seconded the motion which carried unanimously.*

10. FISCAL ITEMS

10.1FY 20/21 Budget Update

- *Waiting on end of year reports from the County to present FY 20/21 Budget Update.*

10.2FY 21/22 Budget Update

- *Waiting on YTD reports from the County to present FY 21/22 Budget Update.*

ACTION: *No action taken. No current reports available.*

11. Board of Director Questions & Comments

11.1 CAL FIRE ECC AEU: *No Report*

11.2 CAL FIRE Cameron Park: *No Report*

11.3 Diamond Springs / El Dorado Fire: *No Report*

11.4 El Dorado County Fire: *Providing football coverage for Ponderosa & El Dorado HS. Due to Caldor Fire some games were cancelled, and school district may be looking for alternative sites.*

11.5 El Dorado Hills Fire: *No Report*

11.6 Garden Valley: *No Report*

11.7 Georgetown Fire: *September 19 Georgetown Founders Day Celebration*

11.8 Marshall Medical Center: *Would like to see electronic dispersal of Board Packets rather than printed copies for distribution.*

11.9 Mosquito Fire: *Absent*

11.10 Pioneer Fire: *Absent*

11.11 Rescue Fire: *One new employee starting.*

12. Good and Welfare

12.1 El Dorado County CAO: *Absent*

12.2 El Dorado County LEMSA: *Absent*

13. Adjournment-11:28 a.m.