



El Dorado County Emergency Services Authority

JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, April 21, 2021 – 9:00 a.m.

Diamond Springs Fire Department, Station 49 Downstairs Classroom

501 Main Street, Diamond Springs, CA

<https://zoom.us/j/93181316963?pwd=WWFpNHdGeFAyWDF6Q25oK2FPcVBwdz09>

Meeting ID: 931 8131 6963 Passcode: 352610

MINUTES

Attendees

EMSOC Committee Members:

- | | |
|---|---|
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Sherry Moranz-
via Zoom | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Jed Gaines |
| <input type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle-arrived late |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, Chair | <input type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, Vice Chair | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown-via Zoom | <input type="checkbox"/> Georgetown Fire, Bob Bement |

Guests:

None

Other Attendees:

Battalion Chief Mike Batham, Cal Fire ECC
Captain Spencer Morgan, Diamond Springs Fire
Captain Jacob Poganski, El Dorado County Fire-via Zoom
Director Tim White, El Dorado Hills Fire Board of Directors-via Zoom
Chief Linda Szczepanik-Garden Valley Fire-via Zoom
Executive Director Brian Veerkamp, EDC ESA
Deputy Director Cristy Jorgensen, EDC ESA

1. Approval of Agenda

First: Chief Hall

Second: Chief Gaines

Committee Action: Agenda Approved

2. Approval of EMSOC Meeting Minutes – 3/17/2021 Meeting

First: Chief Hall

Second: Chief Gaines

Committee Action: Minutes Approved

3. Training Update

3.1 AHA Training Site

- Staff has submitted a list of potential instructors to Marshall.
- Proposed contract language has been provided to MMC Contracts Division for review. Still waiting on their feedback.

3.2 Instructional Services Agreement

- ISA Agreement with IEC is ready to be signed. A copy is included with the meeting packet.
- ISA will be with South Lake Tahoe Community College.

- *JPA Staff need to be added as an Admin to the agencies Target Solutions accounts. This allows JPA staff to run training hour reports to submit in for reimbursement. JPA Staff can send the email to TS and cc the District TS Admin to just reply that the request is approved.*
- *LTCC Admissions application will be uploaded to TS as an activity. JPA Staff is requesting that these apps be completed by May 31, 2021. Eligible staff include line staff, FPB staff and Admin staff. Any staff that may be completing in service training is eligible to participate in the program and receive college credit for their training.*
- *The first semester of the program will be essentially a trial to work out the process. Semester will run from July 7-December 11, 2021. Participants will receive 4 hours of elective transferable credit depending on total number of training hours completed, ranging from the minimal required hours to 99 hours. There is the possibility to increase course credit with higher training hours logged.*
- *For employees who reside out of state, we can still log their training hours, but they would be registered as a "No Credit" student due to the high cost of out of state tuition.*
- *JPA will be the single POC for IEC. JPA staff will run the training reports and submit the hours to IEC. IEC will issue one reimbursement check to the JPA and then the JPA will issue payment out to each participating agency based on number of training hours submitted.*
- *Initial Instructor of Record at SLTCC will be Mark Ladas from IEC. We can change that once the program is up and running. Additionally, each agency can assign an Adjunct Instructor to be added as well. JPA Staff will get the requirements to become an LTCC Adjunct Instructor.*

3.3 Fireline Medic Course: May 18-19, 2021

- *Fireline Medic Course scheduled for May 18-19, 2021. Registration is through El Dorado Hills Fire. Space is limited to 20 seats.*

3.4 College EMT Course: Ridealongs

- *Students from local community college are ready for EMT Ridealongs. Ridealong shift is one single 12-hour day shift.*
- *MICN Ridealongs suspended until County is in yellow tier or public health emergency has been lifted.*
- *While agencies support the EMT Ridealong program, there was discussion on current Cal OSHA Regulation regarding COVID-19 protocols.*
- *Students will complete a release of liability prior to being allowed on the apparatus. JPA Staff to send that release form to committee members for their review.*
- *Consensus is to wait on allowing Ridealongs of any type until updated Cal OSHA regulations are released and the County has moved into a less restrictive tier.*

Committee Action: Received Update

4. Old Business

4.1 AVL Update

- *Reviewed deployment guide which includes step by step instructions.*
- *Acceptance Form has been signed and submitted to Radio Mobile.*
- *Process will take approx. 1 week from time of request to time of delivery of AVL codes. The initial roll out may take longer due to the volume of codes being requested.*
- *Will continue to track issues and bugs. Feedback is still important for continued development of the app.*

4.2 Out of County IFTs & Refusal of Service

- *Discussion on Out of County IFTs. Perception that there has been an increase in the numbers of Out of County IFT's being requested. Bring the topic back for review and conversation to watch the amount of times the units are being sent out on IFTs.*

4.3 Controlled Substance Plan DRAFT

- *Seeking feedback on NarcsBox Demo provided at the last meeting.*
- *Expectations and step by step instructions need to be incorporated into the Draft Plan.*

- EMSOC Committee would like recommendations to come from the Controlled Substance AdHOC Committee.
- Working on scheduling meeting with the Controlled Substance AdHOC.
- Dr. Freeman has provided approval to JPA for Reverse Distribution on Expired Controlled Substances and implementing a plan to have crews return vials of expired controlled substances to the JPA for disposal. Staff will develop reverse distribution process for crews to reference.

4.4 Policy Manual Updates

4.4.1 Policy 1.1 JPA Board and Committee Meetings

- Updated Item F: Electronic Data Communication Devices.
- Will submit to Legal for review.

4.4.2 Policy 2.2.1 Purchasing Procedures

- Part III Forms and Procedures Paragraph A change the word “purchased” to “purchases”.
- Under Informal Bid paragraph review numbering of bullet points.
- Add language allowing Board Chair and Executive Director to approve and sign contracts and agreements.
- Will submit to Legal for review.

4.4.3 Policy 2.1.8 Reimbursement for Educational Expenses

- Discussion on list of approved training programs allowed for reimbursement through the JPA.
- EMSOC members to bring list of proposed allowable classes/certifications for discussion at May EMSOC meeting.

4.4.4 Policy 3.1.6 Medic Unit Staffing Requirements

- Minor language changes to the policy: updated EMT and Paramedic title language, and added abbreviation for CA to state license/certification requirements.

4.5 Annual Inventory-Surplus Items

- Staff submitting Inventory List to committee for final review before presentation to the Board of Directors.

4.6 Gurney Maintenance Agreement

- Reviewed proposed Gurney and Stair Chair Maintenance Agreement with EMSAR. Staff is recommending 1 year agreement with EMSAR.
- EMSOC members approve JPA staff to move forward with the Maintenance Agreement.
- JPA Staff will facilitate scheduling of preventative maintenance sessions to include preventative maintenance of cardiac monitors as well as the gurneys and stair chairs.

4.7 AFG Cardiac Monitor Purchase

- Selected vendors conducted device demonstrations and selected monitor to trial in the field. At the conclusion of the trial, group will discuss options and make purchase recommendation.
- Intent is to finalize purchase and invoicing prior to the close of the fiscal year.
- Grant funds must be spent by August 2021.
- Purchase recommendation from group should be presented to EMSOC, to the JPA Board and to the Fire Chiefs Association for discussion and input.

5. New Business

5.1 Response Reports: March 2021

5.1.1 Incident Summary Report

5.1.2 Mutual Aid

5.1.3 Move Up & Cover

5.1.4 IFTs

5.1.5 Response Comparison

5.1.6 Medic Unit Utilization

- Reviewed Response Reports.

5.2 Cardiac Monitor Annual Service

- *JPA will facilitate the scheduling of the annual cardiac monitor service with Zoll and send out the information to the transport agencies.*

5.3 LEMSA ePCR Documentation Corrections

- *Reviewed the recent update to ePCR Documentation Corrections sent by the LEMSA.*

6. Committee Reports

6.1 ePCR Working Group

- *Dr. Freeman reviewed the updated protocol. Chief Hall has reviewed the updated protocol and submitted some information back to LEMSA for consideration. Will bring updated protocol language to the working group when available.*

6.2 CQI Committee

- *Next meeting scheduled for May 12, 2021.*

6.3 System Enhancement Committee

- *Will schedule meeting to discuss System Status Management Policy and possible pilot programs with overnight move-ups.*

6.4 Ambulance Spec Committee

- *The 2 remount rigs at Arrow are nearing completion. Working on scheduling the final inspection of the rigs.*
- *Arrow still working on Medic 89 unit.*
- *JPA Staff worked with Arrow on a bid amendment and copies of historical invoices.*

6.5 LEMSA CQI Committee

- *Next meeting scheduled for July 14, 2021*
- *New interim Medical Director: Dr. Kim Freeman. Background in Fire and EMS including rural response.*
- *Discussion on Dispatch EIDS response and whether to continue with patient screening. Committee consensus is to continue the practice of EIDS.*
- *Reminder from Marshall on Base Hospital notification requirements when transporting patient out of county. Refer to local protocol on specific circumstances of notification.*
- *Discussion on issues with ImageTrend and ePCRs. Recommendation is not to switch between devices (i.e. tablet to PC back to tablet) when editing PCR record. Stick with original device...start on tablet, post on tablet. Start on PC post on PC.*
- *Discussion on receiving patient face sheets when air transport.*
- *MMC will be recommending review of hospice protocol.*
- *UC Davis asking for 5-10 minute anticipated arrival notification when transporting to that facility.*

6.6 LEMSA MAC Committee

- *Next meeting scheduled for October 13, 2021*
- *Dr. Freeman conducting protocol review.*
- *LEMSA working on HIPPA updates.*
- *Reminder that PCS Forms and hard copy paperwork are still required to be dropped off weekly at LEMSA office. Uploading PCS into ImageTrend requires strong wi-fi signal. Document may show as being uploaded into the cloud but isn't always appearing on the Admin side.*
- *LEMSA to schedule meeting with MMC on Pain Management and Hemorrhage Control Policy Updates specific to the approval of new medications.*
- *MICN ridelaongs postponed until the County is in the yellow tier or the COVID-19 public health emergency is declared over.*

7 Standing Items

7.1 Upcoming Events

- *Reviewed calendar of upcoming events. Scheduled dates are a moving target as many events are being rescheduled due to COVID.*

8. Good and Welfare

- *Discussion on Bass Lake Road closure.*
- *EOC transitioning to Public Health. COVID-19 clinics transitioning to myturn and vaccine finder. Next week is the last COVID-19 vaccination clinic at Red Hawk.*
- *New Community Health Center breaks ground tomorrow. Official ground-breaking ceremony was last week.*
- *Request that if units go out of service for any reason to notify the JPA Staff.*

9. Adjournment:

First: Chief Earle

Second: Chief Hall

Committee Action: Meeting Adjourned @ 1137