



El Dorado County Emergency Services Authority

**JPA Board of Directors Meeting
Wednesday, October 26, 2022 – 9:00 a.m.
El Dorado Hills Fire Department Station 85 Main Conference Room
1050 Wilson Blvd. El Dorado Hills, CA**

ATTENTION

Residents planning to address the Board of Directors at this Board Meeting: due to concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person. Please submit your comments in writing to admin@edcjpa.org and they will be entered into the public record. Thank you for your understanding during these challenging times.

AGENDA

ITEM	PRESENTOR
CALL TO ORDER	Johnson
PLEDGE OF ALLEGIANCE	Johnson
ROLL CALL	Johnson
1. APPROVAL OF AGENDA	Johnson
2. PUBLIC COMMENTS <i>Public comments will be received on each agenda items as it is called. The public may address matters not on the agenda at this time. Please note that state law prohibits this Board of Directors from acting on matters not on the agenda. Matters raised by the public may be referred to staff or placed on the next meeting's agenda. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.</i>	
3. CONSENT CALENDAR <i>Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Calendar is acted upon as one unit unless a Board member requests separate discussion and/or action.</i> Approval of Action Summaries: <ul style="list-style-type: none"> • JPA BOD Meeting Minutes February 23, 2022 • JPA BOD Meeting Minutes April 27, 2022 • JPA BOD Meeting Minutes June 22, 2022 • JPA BOD Meeting Minutes August 24, 2022 • JPA Special BOD Meeting Minutes April 1, 2022 • JPA Special BOD Meeting Minutes June 9, 2022 • JPA Special BOD Meeting Minutes July 8, 2022 • JPA Special BOD Meeting Minutes July 27, 2022 • JPA Finance Committee Meeting Minutes May 5, 2021 • JPA Finance Committee Meeting Minutes June 7, 2021 Approval of August-September 2022 Accounts Payable Claims ACTION: Motion to Approve Consent Calendar	Johnson

<p>4. CLOSED SESSION 4.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9) CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9-1 case</p>	Johnson
<p>5. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION 5.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9) CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9-1 case</p>	Johnson
<p>6. REPORTS 6.1 Executive Director Report 6.2 Response Statistics for August-September 2022 6.2.1 Medical Response Times 6.2.2 Mutual Aid 6.2.3 Move Up & Covers 6.2.4 IFTs 6.2.5 Response Comparison 6.2.6 APOT 6.3 EMS Operations Committee (EMSOC) 6.4 Finance Committee 6.5 Ambulance Deployment/Medic Unit Staffing AdHOC ACTION: Receive and file all reports</p>	Veerkamp/ Jorgensen Veerkamp/ Jorgensen Hall Brown Johnson
<p>7. DISCUSSION/PRESENTATION ITEMS 7.1 EDC ESA IFT Pilot Project 7.2 Response Statistics-7 Medics 7.2.1 EMSOC Move-Up Trial 7.3 LEMSA PWW Billing Review Summary 7.4 Medic Unit Maintenance & Repairs 7.5 JPA Strategic Plan Update ACTION: Receive and file all Discussion/Presentation Items.</p>	Veerkamp/ Jorgensen
<p>8. ACTION ITEMS 8.1 Establish JPA Policy Review AdHOC ACTION: Establish JPA Policy Review AdHOC & appoint committee members. 8.2 JPA Liability Release Form ACTION : Approve JPA Liability Release Form. 8.3 JPA 2022 Inventory Audit ACTION: Approve JPA 2022 Inventory Audit and authorize staff to surplus and/or remove identified items from the inventory list. 8.4 JPA Administrative Assistant Recruitment ACTION: Authorize staff to recruit for the position of Administrative Assistant. 8.5 Form RFP: Medic Vehicle Remount ACTION: Approve staff's recommendation for the Formal RFP: Medic Vehicle Remount 8.6 Informal RFP: Mobile Mechanic Services ACTION: Authorize Executive Director to execute Mobile Mechanic Services Agreement with selected vendor. 8.7 EDH Fire Shared Mechanic Service Agreement ACTION: Authorize Executive Director to execute Shared Mechanic Service Agreement with EDH Fire. 8.8 FleetIO Fleet Tracking Program ACTION: Authorize Executive Director to execute service agreement with FleetIO. 8.9 JPA Insurance Renewal Package ACTION: Authorize Executive Director to approve Insurance Renewal Package Premium Quote.</p>	Veerkamp/ Jorgensen

<p>8.10 FY 22/23 JPA CQI Plan ACTION: Approve FY 22/23 JPA CQI Plan.</p> <p>8.11 DS Fire Station 48 Rent & Utility Expenses ACTION: Authorize Executive Director to enter into a month-to-month rent and utility fee agreement with DS Fire for the JPA Medic Unit use of Station 48.</p> <p>8.12 Medic Staffing Proposals ACTION: Authorize staff to seek proposals from JPA Member Agencies for Medic Unit Staffing of the 8th medic unit.</p> <p>8.13 El Dorado County Fire Protection District Advanced Life Support Ambulance Agreement Amendment ACTION: Authorize Executive Director to execute Amendment to El Dorado County Fire Protection District Advanced Life Support Ambulance Agreement.</p>	
<p>9. Fiscal Items</p> <p>9.1 Budget Updates</p> <p> 9.1.1 FY 21/22 Budget Final Budget Review</p> <p> 9.1.2 FY 22/23 Budget Update</p> <p>ACTION: Receive and file budget report.</p> <p>9.2 FY 22/23 Final Budget Adoption</p> <p>ACTION: Approve JPA Resolution 2022-02 Fiscal Year 2022/23 Final Budget Adoption</p>	Veerkamp/ Jorgensen
<p>10. CLOSED SESSION</p> <p>10.1 PURSUANT TO GOVERNMENT CODE SECTION (§54957) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Executive Director</p> <p>10.2 PURSUANT TO GOVERNMENT CODE SECTION (§54957) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Deputy Director</p>	Johnson
<p>11. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION</p> <p>11.1 PURSUANT TO GOVERNMENT CODE SECTION (§54957) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Executive Director</p> <p>11.2 PURSUANT TO GOVERNMENT CODE SECTION (§54957) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Deputy Director</p>	Johnson
<p>12. BOARD OF DIRECTORS QUESTIONS & COMMENTS</p> <p>12.1 CAL FIRE ECC AEU</p> <p>12.2 CAL FIRE Cameron Park</p> <p>12.3 Diamond Springs / El Dorado Fire</p> <p>12.4 El Dorado County Fire</p> <p>12.5 El Dorado Hills Fire</p> <p>12.6 Garden Valley Fire</p> <p>12.7 Georgetown Fire</p> <p>12.8 Marshall Medical Center</p> <p>12.9 Mosquito Fire</p> <p>12.10 Pioneer Fire</p> <p>12.11 Rescue Fire</p>	Johnson
<p>13. GOOD AND WELFARE</p> <p>13.1 December JPA BOD Meeting Date</p> <p>13.2 El Dorado County CAO's Office</p> <p>13.3 El Dorado County LEMSA</p>	Johnson
<p>14. ADJOURNMENT</p>	Johnson

Next Board meeting: 9:00 a.m. on Wednesday, **December 28, 2022**

Proposed 2023 Meeting Dates:

- February 22, 2023
- April 26, 2023
- June 28, 2023
- August 23, 2023
- October 25, 2023
- December 27, 2023

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619. Note: The Board of Directors may elect to take action on any item included on this agenda.