



# El Dorado County Emergency Services Authority

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## JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, October 19, 2022 – 1:00 p.m.  
Diamond Springs Fire Department, Station 49 Downstairs Classroom  
501 Main Street, Diamond Springs, CA

### MINUTES

**Called to Order: 1:05 p.m.**

**EMSOC Committee Members:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Dusty Martin                | <input type="checkbox"/> CAL FIRE Cameron Park, Deputy Chief Dave Wood    |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Battalion Chief Leah Yaws, <b>Vice Chair</b> | <input type="checkbox"/> Diamond Springs Fire, Fire Chief Matt Gallagher  |
| <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams               | <input type="checkbox"/> El Dorado County Fire, Chief Tim Cordero         |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, <b>Chair</b>       | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown                                 | <input type="checkbox"/> Georgetown Fire, Bob Bement                      |

**Guests:**

EMS Supervisor Guy Valente, EDC EMSA

**Other Attendees:**

Battalion Chief Mike Batham, Cal Fire ECC  
Fire Chief Jack Rosevear, MOS Fire  
Battalion Chief Clint Siebert, Cal Fire CP  
Executive Director Brian Veerkamp, EDC ESA (left mtg at 2:45pm)  
Deputy Director Cristy Jorgensen, EDC ESA

**1. Approval of Agenda**

- *Chief Brown motioned to approve the agenda. Chief Martin seconded the motion which carried unanimously.*

**2. Public Comments**

*None*

**3. Approval of Meeting Minutes: 9/27/22**

- *Item pulled from agenda and will be added to the meeting packet for the November EMSOC Meeting.*

**4. Discussion/Report Topics**

**4.1 JPA Controlled Substance Plan**

- *HQ Locker has been ordered. Waiting for delivery.*

**4.2 Training Update**

**4.2.1 EMT & MICN Ride-alongs**

- *MICN Ridealongs with MMC are occurring.*
- *Staff working with FLC EMT Program to schedule EMT Ridealongs.*

**4.2.2 AHA Training Site**

- *Instructor courses have been scheduled and instructor candidates notified and provided with Online Instructor Essential keys.*

**4.3 IFT/Medical Transport Pilot Project**

- *Staff presented most recent statistics on the pilot project. Reviewed current YTD as compared with last year same timeframe.*

**4.4 LEMSA Documentation Policy**

- *Guy Valente from the EDC EMSA attended to address additional concerns on the updated Documentation Policy. Discussion on when PCRs need to be created for the non-transporting agencies. Discussion on person vs. patient and when that initial determination occurs. Any call dispatched as a “medical” incident will require a PCR.*
- *Request from EMSOC for training from LEMSAs on protocol changes. Discussion on best ways to disseminate new information and policy updates to the crew level.*
- *Discussion on Patient Destination Policy updates to allow for “direct to ED”. Updated policy will be released soon upon Dr. Duncan final approval. JPA staff committed to hospitals to conduct 100% audit of these PCRs to ensure policy is being followed.*
- *Request from committee for a Train the Trainer program on protocol and policy updates.*
- *Staff working with LEMSAs on offering Documentation Training Course. Discussion on ways to rollout training updates throughout the system-in person, online options.*
- *Online form for FTO candidates available.*

**ACTION:** Chief Martin motioned to receive and file reports. Chief Brown seconded the motion which carried unanimously.

## 5. ACTION ITEMS

### 5.1 JPA Annual Inventory Audit

- *Staff provided an update on the annual inventory audit. Reviewed fixed asset list and inventory list. Some items that were verified this year had been surplused out in previous years. Staff seeking direction on how to handle those-move them to the active list or since they were surplused out, do they now belong to the agency who is in physical possession of the items? Direction from EMSOC is to re-add those items that are currently in service to the active inventory list. Staff seeking direction from EMSOC on what to do with items that are currently on the inventory list but are not being used on the medic units, but may be in service with the assigned agency. Direction to surplus those specific items out to the agency with current physical possession of those items.*

**ACTION:** Chief Martin motioned to recommend the findings of the 2022 JPA Annual Inventory Audit at the next JPA Board of Directors meeting. Chief Williams seconded the motion which carried unanimously.

### 5.2 System Status Management Policy

#### 5.2.1 Response Statistics-7 Medic Units

#### 5.2.2 Move-Ups 2-week Trial Stats

- *Staff presented the current response statistics report. Discussion on move-up trial and affects on the system.*
- *Direction to continue to monitor response stats with the current trial.*

**ACTION:** No action taken.

## 6. Response Reports

### 6.1 September 2022

- 6.1.1 Incident Summary Report
- 6.1.2 Mutual Aid
- 6.1.3 Move Up & Cover
- 6.1.4 IFTs
- 6.1.5 Response Comparison
- 6.1.6 Medic Unit Utilization-Move Up & Cover
- 6.1.7 APOT

- *Staff presented Response Reports for September 2022.*
- *Discussion on reporting stats and including more data. Discussion on APOT.*

**ACTION:** Chief Martin motioned to receive and file Response Reports for September 2022. Chief Brown seconded the motion which carried unanimously.

## 7. Committee Reports

### 7.1 Ambulance Spec Committee

- *Waiting on license plates from DMV. No ETA. Still working on installing powerloads.*

## **7.2 CQI Committee**

7.2.1 Next meeting scheduled for November 9, 2022

- *Adoption of CQI Plan on Board agenda. This is because the JPA is updating the plan to a FY plan rather than a CY plan to be consistent with LEMSA and CalTahoe.*

## **7.3 Supply Committee**

- *No Update.*

## **7.4 LEMSA CQI Committee**

7.4.1 Next meeting January 11, 2023

## **7.5 LEMSA MAC Committee**

7.5.1 Next meeting scheduled for January 11, 2023

- *Encourage agency participation at MAC meeting.*

## **8. Standing Items**

### **8.1 Upcoming Events**

- *Request from SO for medic unit to be available for clean up event on Oct 29<sup>th</sup> in CP.*

### **8.2 Cal Fire ECC Report**

- *No Report.*

## **9. Good and Welfare**

9.1 EMSOC Meeting Start Time

- *EDC: New recruits starting next week. Working on single role paramedic program. Shared service agreement with DS Fire.*
- *MOS: Interesting OB/Childbirth call with M25 and Cal Star.*
- *GEO: Founders Day very successful. 2 long term retirements.*
- *CP Fire: M89 CQI Review on interesting case.*
- *ECC: Capt. Barnes promoted to Sac. Working on filling position.*
- *DS/ED: Working on shared services agreement with EDC Fire.*
- *EDH: Promoted a BC. Working on updating controlled substance plan using OpIQ. Hiring 4 FF/Ps. Engineer promotional process. Training center construction moving ahead.*

## **10. Adjournment: 3:21 p.m.**