



El Dorado County Emergency Services Authority

JPA Special Board of Directors Meeting Minutes

Wednesday, May 12, 2021 - 1:00 p.m.

<https://zoom.us/j/96760600930?pwd=WDRxSE5RN0R2L2NRUTZzQUVJZGZRU09>

Meeting ID: 967 6060 0930 Passcode: 8762687

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER/INTRODUCTIONS-1300

ROLL CALL

Board Attendees:

- | | |
|--|--|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Jed Gaines |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Mike Blankenheim | <input type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher, Vice Chair | <input type="checkbox"/> Diamond Springs Fire, Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero | <input type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson, Chair | <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Linda Szczepanik | <input type="checkbox"/> Garden Valley Fire, Battalion Chief Jon Michaelson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Marshall Medical Center, Cynthia Rice | <input type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, No Alternate |
| <input type="checkbox"/> Pioneer Fire, Chief Mark Matthews | <input type="checkbox"/> Pioneer Fire, Battalion Chief Mike Stutts |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall |

Guests: N/A

Other Attendees:

Director Bobbie Bennett, El Dorado Hills Fire
Director Tim White, El Dorado Hills Fire
Brian Veerkamp, Executive Director, EDC ESA
Cristy Jorgensen, Deputy Director, EDC ESA

2. APPROVAL OF AGENDA

Chief Cordero motion approval of agenda. Chief Lilienthal seconded the motion which carried unanimously.

3. PUBLIC COMMENTS-None

4. CORRESPONDENCE-None

5. Reports

5.1 Executive Director Report

- Executive Director Veerkamp briefed the Board Members on current activities at the JPA. The two Medic Remount units have been delivered and final arrangements are being made in preparation of assigning the units out. Medic 89 will be returned shortly.*

6. ACTION ITEMS

6.1 EDC ESA Finance Committee Approved Recommendation of Transport Agency Budget Calculation Formula & Reinstatement of Supporting Policies.

- *Executive Director Veerkamp briefed the Board of Directors on the work and discussions from the Finance Committee on requested budget calculation formula changes. The Committee worked on developing a consistent budget formula focusing on UAL and OPEB charges for the transporting agencies. Reviewed staff report on the budget calculation formula and the reinstatement of supporting policies. Finance Committee met on May 5th and approved the budget formula and supporting policies to bring forward to this Special Board of Directors meeting.*
- *Class 30 Object Codes budgeted at calculated projections and would be billed at actual cost. Class 40 Object Codes budgeted at flat rate allowances for specific items including rent, utilities, training, and PPE supplies and equipment. Any overages would be allocated to a contingency account which could only be accessed by a vote of the Board. Budget formula would incorporate spending caps or “not to exceed” in the Class 30 object codes. Billed at actual cost capped at budgeted amount.*
- *Discussion on proposed implementation date pending approval at the County for opening the contract. Ideally looking at July 1 preliminary with full implementation by September 1st and final budget adoption. Actual implementation would be contingent on approval at the County level to amend the master contract.*
- *Discussion on existing agreements between each transport agency and the JPA. Those agreements would need to be amended under this new budget formula. There are unique timeframes to augmenting those agreements that need to be considered.*
- *Looking for Board approval on this methodology and supporting policies to present to the County. Final implementation hinges on the dialogue with the County on the Master Contract.*
- *Discussion on the Class 40 Admin flat rate. New budget formula puts significant burden on the agency admin staff to track actual cost with a reduction in ability to bill actual admin cost.*

ACTION: Approve implementation of EDC ESA Finance Committee approved recommendation of transport agency budget calculation formula & reinstatement of supporting policies.

Chief Brown motioned to approve implementation of EDC ESA Finance Committee approved recommendation of transport agency budget calculation formula & reinstatement of supporting policies contingent on the approval of the County of El Dorado and subsequent approval from each Fire Department transport agency’s Board of Directors. Chief Moranz seconded the motion, which carried unanimously.

7. BOARD OF DIRECTORS QUESTIONS & COMMENTS

- CAL FIRE ECC AEU: No Report
- CAL FIRE Cameron Park: No report
- Diamond Springs / El Dorado Fire: No report
- El Dorado County Fire: No report
- El Dorado Hills Fire: No report
- Garden Valley Fire: No report
- Georgetown Fire: No report
- Marshall Medical Center: No report
- Mosquito Fire: No report
- Pioneer Fire: N/A
- Rescue Fire: No report

8. GOOD AND WELFARE

Executive Director Veerkamp: County Board of Supervisors adopted an EMS Week proclamation.

Staff presented recognition of numerous individuals, Chief Lilienthal and Chief Hall being part of that group. Will be distributing certificates and custom branded utility knives as a memento of appreciation funded by the Marshall Foundation. National Hospital Week is this week and Marshall will receive a proclamation as well. Marshall ED staff to host recognition events for the crews during EMS Week.

9. ADJOURNMENT-1402